

**Middlefield Board of Assessors Meeting**  
**February 15, 2014**  
Open Meeting

**Board members present:**

Gita Jozsef, Chair  
Laura Lafreniere, Secretary  
Janine Savoy

**Minutes:**

Meeting called to order at 9:35 am.

Reviewed the mail.

Reviewed January 18, 2014 executive session minutes, Gita made a motion to accept the minutes. Janine seconded it, all voted in favor. Gita made a motion to accept the January 18, 2014 minutes. Janine seconded it, all voted in favor.

Reviewed and discussed budget draft. All voted in favor.

Laurie informed Janine that she set up the password for her on the main computer since the second computer has technical issues.

Laurie informed the board that she mailed certified with return receipt form letters to the property owners who filed abatement applications, requesting permission to inspect their property.

Gita motioned to adjourn the meeting. Laurie seconded it, all voted in favor.

Meeting adjourned at 9:55 am

Respectfully submitted,

Laura Lafreniere, Secretary