

Middlefield Board of Assessors Meeting

February 14, 2015

Open Meeting

Board members present:

Gita Jozsef, Chair

Laura Lafreniere, Clerk

Ann Marie Visconti, Secretary

Minutes:

Meeting called to order at 9:45 a.m.

Reviewed email/mail

Reviewed the minutes from January 17, 2015. Gita made a motion to accept the minutes from January 17, 2015. Laura seconded. All voted in favor.

Reviewed the executive session minutes from January 17, 2015. Gita made a motion to accept the Executive session minutes from January 17, 2015. Laura seconded. All voted in favor.

Reviewed the annual town meeting report for FY 2015. All voted in favor.

Reviewed the Board of Assessors FY 2016 proposed budget draft.

Discussed office expense account. Laura recommended to allocate funds to purchase an upright four drawer cabinet since we ran out of filing space for property records.

Laura recommended that we review the assessors' salaries. She suggested that salary amounts should be tiered according to responsibilities and amount of work, the way other towns do. She also said that the Chair has more responsibilities and does more work. Laura recommended the following schedule:

- Assessor Chair \$4000
- Assessor 1st member \$3000
- Assessor 2nd member \$2000

The total amount for salaries would remain the same.

Ann Marie made a motion to accept the new schedule. Laura seconded. All voted in favor.

Laura made a motion to approve the proposed BOA FY 2016 Budget. Ann Marie Seconded. All voted in favor.

Gita made a motion to close the meeting. Laura seconded. All voted in favor.

Meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Ann Marie Visconti, Secretary