

# **Middlefield Board of Assessors Meeting**

**Monday June 5, 2017**

Open Meeting

**Board Members Present:** Laura Lafreniere, Chair; Tamarin Laurel, Secretary

[also attending: Howard Knickerbocker ]

## **Minutes:**

Meeting called to order at 3:04pm

### **Discuss Board Member Resignation:**

Laurie explained she'd called the meeting because Ann Marie Visconti gave a letter of resignation to Suzanne (Town Clerk). She feels we need to appoint someone who knows what they are doing, as Principal Assessor.

Tamarin asked about definition of what is needed in Principal Assessor, and about upcoming deadlines on work needed, and on how Middlefield board trains new members and increases capacity of board members.

No motion made about Laurie's suggestion of asking Selectboard to appoint Gita, since she knew Tamarin's suggestion was to ask Selectboard to put open Assessor position on the Special Election for Selectboard vacancy. Laurie felt election might not result in a qualified person. Tamarin asked if that meant an interest in having an appointed rather than elected Principal Assessor position in the future. Laurie noted an article for that came up in Chester but failed.

### **Other topics:**

Tamarin asked if the town had ever pursued an In-lieu-of-taxes agreement with The Nature Conservancy (TNC), since they keep buying up land in town. Laurie said no, but you could go ahead and try.

Procedure Manual for Office: Howard asked if there was a procedure guide on how the Assessor office operates, with information on the necessary tasks for members who hadn't previously done them. He thought having all the information only in one person's head was reckless. Laurie said all the guiding information is to be found on the DOR website.

Meeting adjourned at 3:54pm

Respectfully submitted,

Tamarin Laurel