

Middlefield Board of Assessors Meeting

Friday October 26, 2018

Working Meeting

Board Members Present: Laura Lafreniere, Chair; Tamarin Laurel, Secretary.

[also attending: Karen Tonelli]

Meeting called to order at 1:30pm Karen arrives ~2:15pm, leaves ~5:45pm

Work on Annual Reports to DLS: Run LA-3 Sales report from CAMA. Select sales over \$1,000 for 2016-2017 calendar years. Get it to export for upload. (Use DLS template, adjust delimited columns for text format on use codes and parcel ID). Got 39 entries. Went over the codes. Ran the AS Ratios. Ratios were within DOR guidelines.

Review LA-15.

Review New Growth notification from Eversource letter of Feb '2018, and DOR notification of Verizon and other telephone personal property in Middlefield.

Meeting adjourned at 5:30pm

Respectfully submitted,

Tamarin Laurel