



Town of Middlefield Council on Aging

coa@middlefieldma.net

**COUNCIL ON AGING MEETING
FEBRUARY 12, 2014
1:30 PM at the Senior Center**

MINUTES

Board Members Present: Chairman Howard Knickerbocker, Judi Artioli, Kim Baker, Marge Pierre, Priscilla Suriner, Judy White, Tom Ryan.

Present: Sherri Venditti, George Reichart and Laurie Lafreniere.

Chairman Howard Knickerbocker opened the meeting at 1:30 PM

Minutes:

- January 21, 2014 minutes were reviewed. Howard Knickerbocker made a motion to approve the minutes of January 21, 2014 as amended. Priscilla Suriner seconded the motion. All were in favor. 0 opposed.

Agenda:

- Howard submitted a draft responding to George Reichert's suggestions for the agenda. At least four of the suggested items are in progress. Howard feels that the most important pending activity for this Board is developing leadership skills.

Search Committee:

- Howard made a motion to form a Nominating Committee to search for candidates for the Chairmanship next year. Kim Baker seconded the motion. Discussion ensued. All were in favor. 0 opposed. Priscilla Suriner and Marge Pierre volunteered to form the Nominating committee.

Bylaws:

- Howard proposed changing the original Council on Aging bylaws. Howard submitted a copy of the original bylaws as well as revised bylaws that he has drafted. This will be revisited.

FRTA:

- Kim Baker requested mileage forms from the drivers.
- Kim explained the FRTA policy for filling out forms after completing rides. Each rider should be charged for each stop in each trip. Example: \$4.00 would be charged for the trip from the medical appointment to the bank, from the bank to the supermarket, etc. A ride from Middlefield to Pittsfield entails at least 3 stops. This sparked a lot of controversy. Kim Baker submitted new forms to be filled out after a completed ride to the Transportation Director Judy Artioli. George Reichert stated that he will write a letter to the FRTA to make sure the carrier covers this program.
- George stated that Judy and Victor Artioli are the only approved drivers in the program. The other drivers have not completed the paperwork required.

Budget Proposals:

- A new budget was proposed for FY2014. Changes were explained. The need for a data clerk was questioned. It was recommended to hire Kathy O'Brien to clean and maintain the senior center as she is an employee of the town. George stated that the membership dues were increasing \$50.
- Money will be needed to fund activities for the seniors. A list of activities was proposed which included a gardening program, hiring speakers, exercise classes. Other activities were discussed. Kim Baker suggested that a written proposal should be drawn up and presented to the Board.
- Howard made a motion to adopt this budget. Kim Baker seconded the motion. All were in favor. This budget will be revisited.

Keys:

- The remade keys for the office door are not working. Howard will get some new keys made.

Movie night:

- An entertainment license needs to be purchased in order to show movies at the Senior Center.

Furnace Failure:

- Howard checked on the COA building last Saturday and found that the temperature of the building was 32 degrees. Howard called a repairman. The building was saved from serious damage.

February 26 luncheon:

- Because of a weather cancellation for the February 5th lunch at Ozzie's Restaurant in memory of Brian Miller, the lunch has been rescheduled for February 26 at 12:00 P.M.

Next Meeting:

- March 12, 2014 at 1:30P.M.

Adjournment:

- Howard Knickerbocker made a motion to adjourn the meeting at 2:50P.M. Kim Baker seconded the motion. All were in favor. 0 opposed.

Informational Items:

Proposed Council on Aging modified By-Laws

Original By-Laws

Proposed budget for FY2014

Response to Consortium's email

Respectfully submitted,

Suzanne C. Lemieux

Recording Secretary