



Town of Middlefield Council on Aging

coa@middlefieldma.net

COUNCIL ON AGING MEETING

March 19, 2014

1:30 PM at the Senior Center

MINUTES

Board Members Present: Chairman Howard Knickerbocker, Judi Artioli, Kim Baker, Marge Pierre, Priscilla Suriner, Judy White, Tom Ryan, Ed Vivier, Judy Hoag, Laurie Lafreniere.

Present: Consortium Director: George Reichart, Pat Jones, Marge Batorski.

Chairman Howard Knickerbocker opened the meeting at 1:30 PM

Minutes:

- February 12, 2014 minutes were reviewed. George noted that the MCOA membership dues increased \$25.00 instead of \$50.00. Judy Hoag made a motion to approve the minutes of February 12, 2014 as amended. Kim Baker seconded the motion. All were in favor. 0 opposed.

Treasurer report:

- The FRTA report has been given to Judy. All bills are paid up except for Howard's mileage.

Bylaws:

- Howard's proposed changes to the original Council on Aging bylaws were discussed.
- Cancellation of lunches was discussed.
The call to cancel should be made on Monday evening.
Reservations for lunch need to be called in by Monday at noontime.
Luncheon order needs to be received by 9:30 P.M.
It was suggested to include the COA telephone number and cancellation policies along with the menu published in the Country Journal.
- Quorum should be included in bylaws. Howard will add the language. The number decided on is half of the membership.
- Term limits: Changing terms for appointments to 3 years from one year need to be agreed upon. Marge will write up the language.
- Nominees should be approved by the COA board and then be presented to the Selectboard for appointment to be included in the bylaws. Howard will copy language and title it Section 3.
- Consortium membership should be noted in the bylaws. Ed will write up language to be voted on.
- MCOA membership should also be included.

Hear the Whistle Blow:

- Mary Ann Walsh proposed a presentation of the play to Howard. Howard made a motion to tentatively approve \$250.00 for presentation of the play “Hear the Whistle Blow” at the Middlefield Town Hall. Tom Ryan seconded the motion. Marge suggested using Cultural Funds to fund part of the cost. Majority of Board were in favor. 0 opposed. Kim Baker abstained from voting because the contract for the presentation was not presented in writing.

COA Building:

- Grant update will be held on April 9, 2014 at the COA building.
The Roof grant is contingent upon the building remaining a COA for seven years. Community voted to put extra \$30,000.00 from grant not used on roof to benefit the COA building.
Howard has added a line item on the town meeting warrant requesting \$10,000.00 to redo the bathroom.

Newsletters:

- Content and placement of articles were discussed. George volunteered to put together the newsletter with contributions from COA members. Howard suggested that everyone come up with a blurb to be put in the newsletter by the next meeting.
- Howard will put together a report of the COA for the annual town report.

Lunch Pick-up:

- Howard asked for volunteers to help pick up lunches in Huntington. Priscilla and Suzanne will each pick up once a month.

Next Meeting:

- April 19, 2014 at 1:30P.M.

Adjournment:

- Howard Knickerbocker made a motion to adjourn the meeting at 3:15P.M. Ed Vivier seconded the motion. All were in favor. 0 opposed.

Informational Items:

Proposed Council on Aging modified By-Laws

Original By-Laws

Council on aging policies and procedures

Respectfully submitted,

Suzanne C. Lemieux

Recording Secretary