



Town of Middlefield Council on Aging

coa@middlefieldma.net

July 9, 2014
1:30 P.M. at the Senior Center

MINUTES

Board Members Present: Chairman Howard Knickerbocker, Judy Artioli, Kim Baker, Marge Batorski, Judy Hoag, Laurie Lafreniere, and Priscilla Suriner.

Regrets: Ed Vivier

Present: Pat Jones

Chairman Howard Knickerbocker opened the meeting at 1:30 P.M.

Minutes:

The minutes of June 18 were reviewed. Howard made a motion to accept the minutes of June 18, 2014 as amended. Kim Baker seconded the motion. All were in favor. 0 opposed.

Consortium:

Howard made a motion "to continue Consortium membership and accept the annual membership assessment. An affirmative vote for membership recognizes and accepts the Consortium operating Policies and Procedures as adopted on June 20, 2014". Kim seconded the motion. Discussion followed. The executive Committee will discuss reducing the annual fees of \$900. On Friday's Consortium meeting's agenda, MA Council on Aging, Dave Stevens, and Mary K. Brown who sets up benefit checkups are scheduled. The meeting will begin at 1:00 P.M. at the Russell Senior Center.

The Executive Committee Policies and Procedures was put together to be formalized. Howard recommends belonging to the Consortium.

The Motion was put to a vote. All were in favor. 0 opposed.

Elections:

Howard volunteered to Chair the COA Board for FY 2015. Howard requested a Vice-Chairperson.

Kim made a motion to nominate Howard Knickerbocker as Chairman. Laurie Lafreniere seconded the motion. All were in favor. 0 opposed.

Howard made a motion to nominate Kim Baker as Treasurer. Laurie seconded the motion. All were in favor. 0 opposed.

Secretary position was discussed. Howard made a motion to nominate Laurie Lafreniere as Secretary. Kim seconded the motion. All were in favor. 0 opposed.

Committees:

Discussion on forming following Committees:

- 1) Brown Bag and Lunch pick-up
- 2) Bylaws, Policies and Procedures of COA Board
- 3) Procedure Committee
- 4) Nominating Committee for Vice Chair

Howard made a motion to nominate Judy Hoag and Priscilla Suriner to search for a Vice-Chair. Kim Baker seconded the motion. All were in favor. 0 opposed.

Next Meeting:

Howard made a motion to schedule a meeting for the first Wednesday of every month. Laurie seconded the motion. All were in favor. 0 opposed. Next meeting is August 6, 2014 @ 1:30 P.M.

Newsletter:

Chester COA will be applying for a grant of a minimum of \$2,000 for newsletters. The Director would like to include Middlefield in the application. Howard made a motion to allow Suzanne to speak to the Director about this grant. Kim seconded the motion. All were in favor. 0 opposed.

Adjournment:

Howard made a motion to adjourn at 2:35 P.M. Kim seconded the motion. All were in favor. 0 opposed.

Respectfully submitted,
Suzanne C. Lemieux
Recording Secretary