



**Town of Middlefield
Council on Aging**
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COUNCIL ON AGING MEETING
May 6, 2015

1:30 PM at the Senior Center

MINUTES

Board Members Present: Chair Judy Hoag, Marge Batorski, Judy Artioli, Howard Knickerbocker, Laurie Lafreniere, Priscilla Suriner, Ed Vivier and Kim Baker.

Guests: Kathy O'Brien and Marge Pierre.

Chairman Judy Hoag opened the meeting at 1:33 P.M.

Minutes: April 1th minutes were reviewed. Howard made a motion to accept the minutes of April 1, 2015. Marge seconded the motion. All were in favor. 0 opposed.

CORI checks: Howard checked with FRTA to see if they had records proving that Susan Baker Donnelly was CORI checked and found none. Susan is not eligible to drive until she completes the paperwork. The Chair will get the paperwork to her and also have the three drivers that she has lined up come to a meeting or get in touch with Howard to be CORI checked.

Drivers: Kim requested that drivers submit their paperwork on time. Judy Artioli will draft a form stating that drivers need to submit their paperwork before the end of the month in order to be accepted. It was suggested that people give several days' notice when requesting rides.

Budget: Kim also requested that people submit bills to him first for approval so that he can keep track of expenditures. \$2,850.00 has been expended so far. The balance left is \$1,150.

Howard made a motion that all reimbursements for COA have to be first approved by Kim. Purchases over \$100.00 need to be approved before purchase.

Events: The Chair will make sure that Doreen submits a bill to the Cultural Council for payment for conducting the Tai Chai classes. Another source of funding for events is a donation fund.

Computer: Kim will work on restoring the COA's laptop.

Consortium: At May's Consortium meeting, Howard recirculated the Inter-municipal agreement which was amended because the Town of Russell requested that new language be added. The Director from Highland Valley reported that the organization spend \$150,000 on meals annually and operate on a deficit. Howard made a motion to drop the membership dues from \$500 to \$250 and the motion passed. The Director of Chester's COA also attended the meeting.

Activities: The Chair had an example of Blandford's COA list of activities. Breakfasts, Potlucks and History Book Clubs, CPR, Emergency planning management were discussed. It was agreed to read the first Middlefield Book of History at 1:30 in the Senior Center on May 20. Marge Pierre will advertise it in the Country Journal.

Senior Center: The use of the senior center and costs associated with use were discussed. CPR training and Emergency Management Planning were some of the suggested uses.

Next Meeting: Next meeting is June 3, 2015 @ 1:30 P.M.

Adjournment: Howard made a motion to adjourn at 3:05 P.M. Marge seconded the motion. All were in favor. 0 opposed.

Respectfully submitted,

Suzanne C. Lemieux