



TOWN OF MIDDLEFIELD
COUNCIL ON AGING
coa@middlefieldma.net

August 02, 2017

Senior Center

Minutes

Members present: Chair Judith Hoag, Lois Leonardo-Bell, Priscilla Suriner, Ed Vivier, Laurie Lafreniere and Noreen Suriner.

Regrets: Judy Artioli

Guest: Pat Jones

Meeting was open at 1:35

Minutes: Reviewed June 14 and July 20, 2017 minutes. A motion was made and seconded to approve. Motion passed unanimously.

Director's position: \$2,500 was funded at the Annual Town Meeting for the Director's position. The Director's position will be governed by the COA Board. Duties were discussed. Applications will be reviewed at the next meeting.

911 signs: Judith will give a list of seniors to Ed to find out who needs 911 signs.

Budget: As of July 8, the original amount was \$4,200 with a carry-over of \$283 from the previous year. \$2,810 was expended. \$ 1,673.35 was rolled over to be used on window quilts and office supplies. The bathroom upgrade account has a balance of \$8,974.68. FY2018 town account's balance is \$5,800 which includes \$2,500 for Director's position and \$1,500 for the Foot Clinic.

Winterizing: 2016-17 fuel costs were \$2,200. Using Plexiglas as a covering for the top of doors instead of thermal curtains was discussed.

Acknowledgement: Discussion on commemorating Susan Baker Donnelly for her accomplishments while directing the Council on Aging. A tea party was considered as a venue.

Golden Cane Ceremony: Noreen has contacted State Representative Stephen Kulik. Many different towns had made a golden cane and passed it out to the oldest person in the town. Not all of the golden canes were returned. Now a symbolic cane is given. It was suggested to use the cane that Eddy James had made for Wayne Suriner and put it on the wall with a plaque inscribed with the participant's names. The winner has to be residing in Middlefield. Someone from the Selectboard could present it.

Dump Run: Laurie will host the 6th, Judy A – 20 and Suzanne - 27th. Judith A. will host Labor Day if she's here.

Foot clinic: The clinic is scheduled on September 14st. Judith will confirm with Serena.

Navigating the Health Care System: John Bergeron and Beulah Mae are due on the 23rd at 11 2,100 for director's position fix should be \$2,500. Fix foot clinic to the 14th. COA. As should be fixed in director's position. Governed by COA \$500 will be taken from the Formula grant.

Laurie LaFrenniere, Judy Hoag, Noreen Suriner, Priscilla Suriner, Lois Bell.

Fix \$1,36673 to include pending Director's position

Lois made a motion to approve the minutes as corrected. Motion passed unan

The Golden Cane has been given to the COA The Cane made by Edward James of MFD made for Wayne Suriner. Presented to the council on aging by the Suriner family.

Each recipient gets the golden cane, a simile of the real one.

Discussion on rules to be followed .

One candidate for Director's position. Lois has left the room. Noreen is thrilled to consider Lois as Director. Judy is reading the Description of the Director's position. Great to be done in a salaried position. Set it up to be the same salary as the Luncheon Coordinator. She needs to be filling out her hours. Noreen moves that we present Lois with Director's position, a motion was seconded by Laurie. Motion passed unanimously. She will be paid from September to June. Judy asked Lois if she accepts the position. Lois accepted. Judith passed on her manual of the Director's position. She was asked to keep up with her hours.

Vote in Chairperson Noreen moved to have Judy as Chair, Laurie as Treasury. Vice Chair would fill in if Chair is not present. Laurie voted for Judy Judy voted for Laurie.

Get a full board to consider Vice Chair position.

Chryssy could be considered as member of the board. Put feeler's out to people that we'd like them to be involved with meetings. 6 people are on the board. Need one person and alternates. Discussion on how to get new people involved. Window quilts. Noreen left at 2:15. Does the town have money set aside for laptops.

Get mums in boxes this year. Will need four. Sharon offered to do the food bank talk on the 27 I will tell her that will be fine. Tell her foot clinic is on 14th.

Bring price of doing curtains Back on next meetings.

Dump run Café.th, Lois is doing 17th, Judy is doing the 24th. Judy will call Marge Pierre for the 10th, Suzanne the 1st.

Laurie made a motion to adjourn at 2:40.

Adjournment: A motion was made and seconded to adjourn at 3:40. Motion passed unanimously.
Respectfully submitted,

Suzanne C. Lemieux