



TOWN OF MIDDLEFIELD  
COUNCIL ON AGING  
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September 06, 2017  
Senior Center  
Minutes

**Members present:** Chair Judith Hoag, Lois Leonardo-Bell, Priscilla Suriner, Laurie Lafreniere and Noreen Suriner.

Regrets: Judy Artioli and Ed Vivier.

Meeting was open at 1:30

**Minutes:** Reviewed August 02, 2017 minutes. A motion was made and seconded to approve as corrected. Motion passed unanimously.

**Director's position:** Lois Leonardo-Bell has applied for the Director's position. Lois recused herself from the meeting. The description of the Director's position was read to the Board. Lois's application was reviewed. The payroll will be the same as the Luncheon Coordinator's salary and will be in effect from September to June. Lois will be filling out a time sheet for the Board's information. A motion was made and seconded to present the Director's position to Lois. Motion passed unanimously. Lois accepted the Director's position. Judith passed on her manual of the Director's position.

**Council on Aging:** There are six board members of the Council on Aging. One person and alternates are needed. There was a discussion on how to get new people involved. A motion was made and seconded to nominate Judith Hoag as Chair. Motion passed unanimously. A motion was made and seconded to nominate Laurie Lafreniere as Treasurer. Motion passed unanimously. There was a discussion about creating a Vice Chair position. The vice could fill in if the Chair was not present. There will be further discussion when a full board is present.

**Autumn decoration:** Four mums will be purchased and put in boxes.

**Pioneer Valley Food Bank:** Sharon Barry will be hosting this event on September 27 and will be notified.

**Thermal curtains:** Discussion occurred. Laurie will bring a cost estimate to the next meeting.

**Dump Run:** Lois is hosting 17<sup>th</sup>. Judith will host the 24<sup>th</sup> and call Marge Pierre for the 10<sup>th</sup>. Suzanne will host October 1<sup>st</sup>.

**Adjournment:** A motion was made and seconded to adjourn at 2:40. Motion passed unanimously.  
Respectfully submitted,

Suzanne C. Lemieux

