

**Middlefield Conservation Commission**

*Minutes*

*April 6, 2016*

*Middlefield Town Hall*

*In attendance:*

Alan Vint, Chair

Kim Baker

Mitch Feldmesser

Carol Waag

---

Alan opened the public meeting at 6:04 and moved to a public hearing concerning the Kamaroff project.

Neither the homeowner nor the contractor were in attendance.

Mitch discussed the process and costs associated with approval of the project.

He suggested that the building commissioner should not issue a building permit until all conservation fees have been paid. Kelso provided an NOI, but it was incomplete.

We consulted OLIVER and found no Priority Habitats of Rare Species on the site.

As we still need a plot plan, fee and completed application, we will continue the meeting on Wednesday, May 4 at 6 PM.

We adjourned the public hearing at 6:48 and reopened the meeting.

The minutes from 3/3/16 were amended and approved by a vote of 4-0.

We discussed the MACC conference that Alan, Mitch and Carol attended.

We discussed who should be doing the filing and paperwork for applications, as well as how best to get public notices posted. We all agreed that the onus should be on the property owner.

The meeting was adjourned at 7:27.

Respectfully submitted,

Carol Waag