

**TOWN OF MIDDLEFIELD
ZONING BOARD OF APPEALS**
P.O. Box 238, Middlefield, MA 01243

SPECIAL PERMIT APPLICATION

Applicant:

Name(s) _____
Address _____
Telephone Number(s) _____
Property Owner's Name/Phone _____
Address (if different from applicant) _____

Property Information:

Deed Book No. _____ Page No. _____
Map No. _____ Lot No. _____
Street Address _____

Description of Project requiring a Special Permit. *Refer to Table 3.0, Use Regulations, found in the Zoning by By-laws.*

Application Requirements:

- CLERICAL FEE: \$100.00 payable to "Town of Middlefield" with application
- Application to be submitted in *triplicate*, with the following included with each copy:
 1. Building Plans, including elevations for any new construction
 2. Completed information requested on the attached **FORMS A-C**
 - A- Abutters
 - B- Site Plan & Signage Design
 - C- Water & Waste Issues
 3. Return completed forms to: Z.B.A., P.O. Box 238 Middlefield, MA. 01243

Applicant signature(s) _____
Property Owner's signature (if different) _____

For Town Use Only

Fee Received:

Received by: _____ Date _____
Hearing Date: _____
Decision: _____ Date _____

SPECIAL PERMIT APPLICATION
FORM B-Site Plan & Signage Design

ON THE PAGE BELOW:

1. Provide a Site Plan *drawn to scale* showing the location & dimensions of the lot .
2. Indicate the locations of both existing and proposed buildings & structures, as well as signs or any other means of advertising.
3. Show details of driveways, loading areas and parking planned.
4. Include an image of proposed signage and it's dimensions.

Please use reverse side of this page or additional pages if more space is needed.

Town of Middlefield in the Commonwealth of Massachusetts

SPECIAL PERMIT APPLICATION
FORM C-Waste and Water Issues

PLEASE PROVIDE WHEN APPROPRIATE:

Details related to facilities for water supply, sewer, septic, refuse, other waste disposal and surface water drainage plans.