

MIDDLEFIELD PLANNING BOARD
MEETING MINUTES
2/26/13

The meeting came to order at 6:39pm. Members present were Michael Hale, Terry Crean, Janine Savoy, Alan Vint and Maureen Sullivan.

The minutes of the February 11, 2013 meeting were read. A motion was made to approve the minutes as written. The motion was seconded and the minutes were approved unanimously.

An invoice from the PVPC, for the completion of the contracted work on the update of the Use Tables and related bylaws, has been submitted to the Town Accountant Michael Hale will speak with Larry Smith of the PVPC about the vetting of the proposed changes with a lawyer at PVPC as well as with the Building Commissioner.

It was suggested that the key for the abbreviations on the Table of Uses should be placed at both the top and bottom of each page so that they could be more easily seen.

Suggestions were proposed for the upcoming informational meeting. These included:

- Giving a report on the process undertaken to develop the proposed changes to the Zoning Bylaw.
- Explain that the proposed changes are a "work in progress".
- Hit upon the highlights of the proposed changes.

There was general agreement that the informational meeting would help the board in its preparation for the hearing and for the town meeting.

Alan Vint reported that he had sent a press release to the Country Journal announcing the informational meeting.

Alan Vint and Terry Crean will place an announcement on the sign outside of the Town Hall.

Assignments of who would be responsible for which refreshments were made.

A meeting was scheduled for Tuesday March 5, 2013.

A motion to adjourn was made, seconded and approved at 8:04pm.

Respectfully Submitted,
Maureen Sullivan, Secretary