

**TOWN OF MIDDLEFIELD  
PLANNING BOARD  
PLANNING BOARD MEETING  
JANUARY 8, 2014  
MIDDLEFIELD TOWN HALL**

**MINUTES**

**Board Members Present:** Alan Vint, Terry Crean, Janine Savoy, Michael Hale

**Regrets:** Cam McNeill

Meeting was called to order at 5:00PM.

**Minutes:**

- The Board informed Recording Secretary Suzanne Lemieux about the requirement to post the minutes on the web along with some helpful advice. There is a back log of minutes as far back as May 2 to be posted.

**Approval not required:**

- Surveyor Steve Salvini of Salvini Associates, RT 20, Chester, MA submitted blueprints of the estate of Anna Doktor, 51 Skyline Trail, Middlefield. As stated in the will, Anna Doktors' request was to take the house and carve it off onto a ten acre lot and the remaining acres of land will be held in the estate. It has a frontage of 500 to 600 ft. Steve has a check for \$60 and the application form. After reviewing the plans and a brief discussion, the Board signed the ANR.

**Public Hearing:**

- Ideas were exchanged on how to conduct a public hearing to discuss the Home Based Business Bylaw, the Use Tables and the Village Center. Discussion ensued on the process of becoming the Special Permit Granting Authority. It was agreed to limit the hearing to 2 hours; to schedule no more than two subjects at each meeting; ten or fifteen minute orientations; Saturday afternoon seems to be the best time to draw people out. Alan will speak to Larry Smith concerning the time of meeting.

**Documents Request:**

- Maureen Sullivan put in a request for all of the minutes and documents received from Larry Smith of the Planning Board since May 2.

**Next Meeting:**

- Next meeting will be held on January 22, 2014 at 5:00P.M.

**Adjournment:**

- Alan Vint made a motion to adjourn at 6:47PM. Terry Crean seconded the motion. All were in favor. 0 opposed.

Respectfully submitted,

Suzanne C. Lemieux