

**TOWN OF MIDDLEFIELD  
PLANNING BOARD  
FEBRUARY 26, 2014  
MIDDLEFIELD TOWN HALL  
MINUTES**

**Board Members Present:** Alan Vint, Michael Hale, Cam McNeill

**Regrets:** Terry Crean

Meeting was called to order at 3:08 PM.

**Resignation:**

Alan Vint announced that Janine Savoy has resigned from the Planning Board. If someone wished to be appointed they could come before the Board of Selectmen

**Conference:**

Alan recommended that the Board check out the Citizen Planner Training Collaborative web site

**Budget:**

Currently the yearly budget is \$500.00. Alan suggested increasing the amount to \$800.00. If the Planning Board needs to hire expert Larry Smith at their Public Hearings, his hourly rate could be \$65.00 per hour. \$800.00 would be there if needed, if not it will be returned to the general fund. Alan made a motion to request \$800.00 for the FY2014 budget. Michael Hale seconded the motion. Cam McNeill opposed the motion. Motion passes. Two voted for \$800.00 for the FY2014 budget and one opposed.

**Minutes:**

February 5, 2014 minutes were reviewed. Cam McNeill made a motion to approve the minutes with an amendment. Alan Vint seconded the motion. All were in favor. 0 opposed.

**Signs Revisions:**

4.5.4

Business and Industrial Signs paragraph © as written was discussed.

The Board agreed to change the following items from 4.5.4:

1. Title from Business and Industrial Signs to Business and Village Center Signs.
2. The subordinate paragraph from © to (a).
3. The Language of paragraph 4.5.4 (a) to read as follows:

A sign or signs may be erected at each place of business or industry with an area not in excess of 12 Sq.Ft. in total, advertising the type of business, occupation, or hours of operation carried on at the premises.

Multiple signs must be attached to each other and not independent and still may not exceed 12 Sq.Ft. The Board will have to redo the sign revisions page.

**Home Based Business Bylaw**

**4.7.3 Standards for All Home-based Businesses:**

(a) Residency Requirements. Principle residence concerning seasonal residents interested in operating business at home. Seasonal residents may apply for a special permit. This was reviewed.

Some points discussed follows:

1. Some seasonal residents' do not have the same respect for their property as permanent residents do.
2. Some seasonal residents' do not respect the rules and regulations of the town.
3. Some seasonal residents' would like the opportunity to work and have the means to maintain their lifestyle.

**Informational Items:**

Model Home-Based Business Bylaw

Sign Revisions

**Next Meeting:**

Next meeting will be held on March 12, 2014 at 5:00PM.

**Adjournment:**

Alan made a motion to adjourn at 5:00P.M. Cam seconded the motion. All were in favor.

Respectfully submitted,

Suzanne C. Lemieux