

**TOWN OF MIDDLEFIELD
PLANNING BOARD
June 10, 2015
MIDDLEFIELD TOWN HALL
MINUTES**

Board Members Present:

Chairman Alan Vint, Cam McNeill, Maureen Sullivan, Michael Hale and Bob Costa
Meeting was called to order at 6:23 P.M.

Minutes: May 27 minutes were reviewed. The minutes were edited. Alan Vint made a motion to approve the minutes as amended. Bob Costa seconded the motion. The motion passed unanimously. The Secretary will revise the draft and present it to the Board at the next meeting. Files will be checked to find proof of approval of Nov 12 and 19, 2014 and January 28, 2015 minutes.

Presentation Preparation:

There was a discussion on whether to hold a hearing or an informational meeting to discuss the proposed bylaw changes: It was agreed to make available proposed changes to the bylaws at least two weeks in advance of the meetings.

It was agreed to have each member of the Board become familiar with specific proposed bylaw changes. Maureen Sullivan volunteered to study the *Residence Based Business Bylaw*. Michael Hale was assigned the *Definitions*. Bob Costa was assigned the *Signage* and *Adult Entertainment*. Alan Vint and Cam McNeill will work on the *Use Tables* and *Village Center District*.

The order in which the proposed changes will be scheduled was discussed. It was agreed to place the bylaws *Signage, Adult Entertainment, Definitions and the Village Center District* in the first meeting. The second meeting will include *Use Tables* and *Resident Based Business Bylaw*.

A series of working sessions were scheduled for June 18, July 2 and July 16. Maureen will send out the current versions of *Signage, Adult Entertainment, Village Center District* and *Definitions*. All of these will be printed out and brought to the next meeting.

Adjournment: Maureen made a motion to adjourn the meeting at 8:00 P.M. Bob seconded the motion. The motion passed unanimously.

Respectfully submitted,

Suzanne C. Lemieux
Recording Secretary

