

MIDDLEFIELD BOARD OF SELECTMEN

Middlefield Town Hall

Middlefield, Ma.

April 6, 2009

Present: Larry Pease, Robert Gazda, Mary Courtney

Others: Marge Batorski, Joe Kearns, Tamarin Laurel-Paine, Skip Savery, Jay Swift, Mitch Feldmesser

- Meeting officially opened at 7:30 p.m.
- Special town meeting has been scheduled and posted for Monday ,April 13, 2009 at 8:00 p.m., is noted. Secretary will put this on next week's agenda as well as White Wolf Excavating applying for a business license at 7:30 p.m.
- Mary Courtney received a public disclosure request from Mary Cuccinello for copies of paperwork given to the Board of Selectmen from the Board of Assessors, re: meeting of March 18, 2009. Secretary will copy.
- Selectmen's meeting scheduled for April 20, 2009 (Patriot's Day) is re-scheduled for April 22, 2009 at 8:00 p.m. Secretary will post. Secretary will notify Erica Johnson (PVPC), and request alternate date.
- Terry Walker stated that Charles Hunter (Board of Health) has received a grant from the state that has paid for Hughes Net (supplier of internet service) previously, and now requests a check of \$1,000 to pre-pay for a full year. Mary Courtney moved that they formally explore the co-op style Board of Health situation, Robert Gazda seconded the motion, all were in favor. Further research is needed.
- Terry Walker submitted a Selectmen's Handbook, that she has ordered and also a finance committee handbook. Terry will make a copy of this and forward it to the Finance Committee.
- Mary Courtney reported that she has made some minor corrections and added to the Selectmen's report and has forwarded it to Larry & Bob for their contributions. Mary Courtney moved that they accept the draft as written and submit it to the town clerk. Robert Gazda seconded the motion, all were in favor.
- Robert Gazda moved that they accept the minutes of March 30, 2009 as reviewed, Mary Courtney seconded the motion, all were in favor.
- Terry Walker submitted an Emergency management plan which shall be made available to be reviewed by the public. Discussion of notification of residents of availability of town hall in case of emergency : Reverse 911, if phone service is available, house-to-house notification, if unavailable.
- Robert Gazda read an e-mail submitted by Patricia Baker with suggestions for the Board's considerations. 1) Appointing Mary Cuccinello & Patricia Baker as two person committee in charge of providing property record card analysis, and

2) Creating an account for Mediation. See attached) Mary Courtney stated that one of the functions of the Board of Assessors is to provide property record card analysis, and that the Board of Selectmen do not have the authority to make that appointment. It is also believed that the Board does not have the authority to create an account for mediation as well. There are several mediation programs that are already established through the Massachusetts Judicial System, with trained mediators for specialty areas. Patricia Baker and Mary Cuccinello were commended for their willingness to be involved. Secretary will draft a response and submit it for perusal at the April 13, 2009 meeting.

- Larry Pease infused some good news. Two surplus trucks, Dodge pick-up; International tanker, were purchased through District 10, and will be removed within a week or so. Terry Walker will update list for MIIA.
- Terry Walker submitted extra budgets to replace missing budget reports. Discussions of various budget requests ensued, budgets were corrected and completed.
- The Selectmen acknowledged receipt of notice confirming Chapter 90 local transportation aid funding. See attached.
- Jay Swift submitted an Overview and Assessment of the town hall renovation by the Building Committee which will be presented at the April 7, 2009 scheduled public meeting at 7:00 p.m. See attached.
- Terry Walker submitted a list of Board of Health fees, which were provided by Charles Hunter (Board of Health agent) which he would like to see take effect if the article submitted passes. See attached. Discussion also ensued re: revolving accounts. Larry Pease will contact Charley and verify.
- Robert Gazda acknowledged receipt of new permits from Paul Tacy's (Building Inspector) which he shall put up on the web site.
- Skip Savery reported that a representative from FEMA will inspect the forest area on Friday for results of Ice Storm, 2008.
- Joe Kearns stated that there is \$20,000 left in the transfer account from last year and this year. Marin Laurel-Paine read an article stating that the original wording of the article says "which may be spent on the transfer station without further appropriation during fiscal year 2010 which supersedes the 2008 cap. Terry Walker will contact Gary Blau and Joe Boudreau, in order to get this in writing, and will submit verification to Joe Kearns. Joe submitted the vendor warrant, which the finance committee would like to have posted on the town web site. Robert Gazda will post. Mary Courtney requested an addition to the warrants submitted, a recall provision being added in the same language that was in the final version. Mary will deposit this in the Finance Committee's mailbox. Budget issues were discussed. Joe requested an update on previous discussion asking DOR to expand their visit, the technical assistant's visit, to record all financial affairs with the town. Discussion ensued. The Selectmen will take issues under advisement and notify Joe of their decision.
- Meeting was adjourned at 9:30 p.m.

Meeting minutes submitted by Suzanne C. Lemieux

Larry Pease, Chairman

Mary Courtney, Selectman

Robert Gazda, Selectman