

MIDDLEFIELD BOARD OF SELECTMEN

Middlefield Town Hall

November 1, 2010

Present:, Noreen Suriner, Chair; Alan Vint, Mitch Feldmesser

- Meeting opened 7:00 p.m.
- Select board read October 25, '10, Alan Vint made a motion to approve minutes as read, Mitch seconded the motion. All were in favor.
- Select board read minutes of October 19, 12, & 4. Alan Vint made a motion to approve minutes as read, with amendments.
- Discussion on required contents of minutes occurred.
- Warrants & Payroll read & discussed Noreen Suriner made a motion to approve a warrant for \$21,799.64, Mitch Feldmesser seconded the motion. All were in favor. Noreen Suriner made a motion to approve a voucher for \$6,228. Alan Vint seconded the motion. All were in favor.
- Eric Weiss (HRMC); Steve Paquette (R&R Windows) were present. Eric gave a brief history of the stimulus grant of \$122,000.00 that was awarded to the town to be used for boiler and window replacement. The new boiler has been installed, however all is not complete. Someone will be here Wednesday to adjust thermostats.

The window replacement bid was awarded to R&R Windows Contractors, Inc., in September by the Select board. Jay Swift, Joe Kearns, Eric Weiss, and Steve Paquette met on Sept. 27 to discuss the nature of the project. The steps that need to be taken tonight include any add-ons that the town might be interested in, and to sign the contract with R&R Windows. Eric has reviewed the contract (see attached) and stated that it contains exact bid specifications to replace all the windows. Steve

Paquette stated that he needs approved shop drawings, and a signed contract to be able to order the windows in November which would put the windows on site to be installed on March 14. Expected completion is third week of April. Joe Kearns stated that shop drawings are complete. Different types of insulation & windows were discussed. Project is already \$12,619 over because of the cost of asbestos removal (\$39,000) A special town meeting will be needed to appropriate overage.

Item #1: Alan Vint made a motion to approve the color (Harbor Green) for the outside of windows, and white on the inside, Mitch Feldmesser seconded, all were in favor. Noreen Suriner made a motion to approve the use of the urethane foam at the add-on cost of \$4,100, Alan Vint seconded the motion. All were in favor.

Item #2: Alan Vint made a motion to remove the cost of boxing the columns @ \$1, 410 to the town of Middlefield, Mitch seconded the motion. All were in favor.

Item #3: Alan Vint made a motion to keep the windows as hopper-in and accept the flat screens, Noreen seconded the motion. All were in favor. Alan made a motion to approve the contract with R&R Windows, 1 Arthur St., Easthampton, Ma. for the replacement of windows at the Middlefield Town Hall, with funding as provided by DOER, Mitch Feldmesser seconded the motion. All were in favor. Noreen Suriner made a motion to sign the amended contract at the next posted

Select board meeting. Alan seconded the motion. All were in favor.

- Discussion ensued on Community Development Block Grant re: Senior Center. Eric will contact Erica Johnson to discuss grant and determine if he can oversee it.
- Skip Savery reported that repairs to two trucks have been completed and are ready to roll. Building for disposal area is ready to move. It needs to be insulated. Salt costs & treated salts discussed. Skip bought a door to replace the process rotted existing door at the Senior Center.
- Terry Crean presented a letter of request from the Zoning Board of Appeals (See Attached), to the Select board to appoint one "Alternate" ZBA board member this evening. Discussion of process ensued. Alan objected to the lack of process in posting. While everyone agreed with Alan, it was clear that in fairness to the citizen, it was expedient to make the appointment. Mitch Feldmesser moved that John Richardson be appointed as an alternate member of the Zoning Board of Appeals, with a term to end this fiscal year. He is eligible to be appointed for another term. Additionally a second ZBA alternate will be appointed after it is posted. Noreen seconded the motion. All were in favor. John Richardson was sworn in as alternate member of the Zoning Board of Appeals.
- Noreen stated the results of the investigation: 1) Open meeting law with a letter that has already been sent, with receipt of Tom Rock's signature that he has received it. 2) Cynthia Pepyne (DA) will be sending a letter within a week re: other Open Meeting Violation by the previous Select board.
- We have yet to receive the letter from the DOR re: Free Cash. Terry Walker is not here to address this. Terry left the meeting at 8:40. Other issues on the agenda were not discussed. These issues will be on the next meeting's agenda when Terry is here.
- Agenda for next meeting discussed
- Ed Vivier reported that the town hall is being monitored by Berkshire Communication.
- Alan Vint read a statement of disclosure re: abutting property.(See attached)
- Meeting adjourned at 10:00 p.m.

Meeting minutes submitted by Suzanne C. Lemieux

Select board

Noreen Suriner , Chair

Alan Vint

Mitch Feldmesser