

MIDDLEFIELD BOARD OF SELECTMEN'S MEETING

Middlefield Town Hall

Middlefield, Ma.

November 22, 2010

Present: Noreen Suriner, Chair; Mitch Feldmesser, Alan Vint

- Meeting officially opened at 7:00 p.m.
- Ray Gero "Veteran's Agent" spoke about condition of the town's flags. Ray has been purchasing the flags out of his personal expense, and replacing them every Memorial Day. Ray recommends flying flags from Memorial Day to Veterans Day due to severe weather. Ray will contact Larry Pease "Cemetery Commission" to discuss reimbursements. Ray will report back on Dec.6.
- Cultural Council contract was discussed & signed. Secretary will mail tomorrow.
- Response to Valerie Nickerson – Bird discussed. Letter written by Valerie to Charlie Koniacki re: bed & breakfast in Middlefield was read and discussed. Noreen has spoken to Charlie Hunter "BOH agent" about issue, and has drafted a letter of response. The Select Board read the letter. Mitch Feldmesser made a motion to sign as written, Noreen Suriner seconded the motion, All were in favor. Alan Vint preferred that stronger language be used. Secretary will mail with cc. to Charlie Koniacki.
- Job Descriptions discussed re: Admin. & Select Board Secretaries.
 1. Suzanne Lemieux "Selectman's Secretary" gave report of duties that she performs. Community Board discussed. Skip will be asked to replace cover. Discussion ensued.
 2. Terry Walker "Admin. Secretary" gave her report. Discussion ensued of this and also Contracts between Sec. and other depts. Suzanne will research Minutes stating exact wording from previous Select Board meeting and report. "See attached"Select Board resolved to assess priorities & decide how they should be delegated.
- Suzanne will call Country Journal in the morning to have a legal notice posted for a tree hearing to be held on Dec. 3, for WMECO to take down trees to install new poles and lines on Chester Rd.
- Mitch made a motion to adjourn @ 9:40 p.m. Alan Vint seconded the motion. All were in favor..

Meeting minutes submitted by Suzanne C. Lemieux

Noreen Suriner "Chair"

SELECT BOARD

Alan Vint

Mitch Feldmesser