

MIDDLEFIELD SELECT BOARD MEETING

Middlefield Town Hall

Middlefield, Ma.

December 6, 2010

Present: Noreen Suriner, Chair; Mitch Feldmesser, Alan Vint

- Meeting officially opened at 7:00 p.m.
- Minutes of Nov. 29, were read and discussed. Mitch Feldmesser moved to accept the minutes as corrected. Alan Vint seconded the motion. All were in favor. So Moved. Secretary will prepare them to be signed @ the Dec. 20 meeting.
- Discussion ensued re: contents of minutes. Select Board resolved to read minutes at every meeting, to have them available by 6 p.m. – pre-meetings.
- Appointments discussed. Resolved to post notice to all committees re: vacancies, to please notify Select Board as they occur..
- Noreen will meet with Charlie Konecki on Wednesday, and report back with the results.
- Alan Vint reported that Free Cash is Certified, but there is still a discrepancy. Terry Walker explained that she is considering hiring a second set of eyes to help her find it. Noreen will call Joe Boudreau to find out his take on the ethics involved & possible solutions.
- Structure of meetings was discussed. The Board resolved to bring all business to Select Board meeting, to be reviewed and acted upon. Robert's Rules of Order was adopted, to be used for consultation when needed.
- Discussion of fee schedule ensued.
- Roger Pagery "Arthur Pease Rd." submitted folder to the Conservation Commission. Alan will get back to him in a couple of days.
- Discussion ensued about duties of Admin.& Select.Secretary. Terry will create a Phone log and present it at each meeting. E-mails shall be reported as well. Terry's attendance at Select Board's meetings was discussed, it was resolved that she will attend the meetings for the next month. Terry will bring in Town of Washington's description of Admin. Secretary duties @ next meeting. Secretary will update community board.
- Nature Conservancy contract with Mark Lipton was discussed. Mitch Feldmesser made a motion to sign the Nature Conservancy contract with Mark Lipton. Noreen Suriner seconded the motion. All were in favor. So Ordered. Mitch will contact Marge Batorski to have the contract notarized,
- Record of attendance discussed. Noreen would like to think this over before deciding.
- Mitch has spoken to Carl Lafreniere "Westfield River Advisory" re: work on Keystone Arch Bridges. Discussion ensued. Mitch will call Fish & Wildlife representative to arrange a presentation.
- Noreen is confirmed that the BOH & Preparedness meeting with Mary Kersell will be held on Dec.15th from 4p.m. to 8p.m.
- Noreen reported that Eric Weiss "HRMC" & Kathy O'Brien "Disposal Attendant"

will attend the Jan. 10 meeting. Some of the reports will include an update on the Windows project, and the results of research into the Community Development Grant.

- Larry Pease “ Fire Chief “ will be here on the 13th to update the Board on the going ons of the Fire Dept. Bill for previous repair of generator, and Emergency Management Performance grant for \$2,000 needs to be discussed.
- Discussion of Brownsfield project ensued. Alan will call Caprice Shaw, and report back.
- Payroll Warrants from last week were signed.
- Noreen is concerned about whereabouts of Bidder’s check,
- Letter written to Marjorie Heintz re: Real Estate Tax Map, from Tax Collector is attached to the minutes.
- Mitch Feldmesser made a motion to adjourn the meeting at 10:00 p.m. Alan Vint seconded. All were in favor.

Meeting minutes submitted by Suzanne C. Lemieux

SELECT BOARD

Noreen Suriner “CHAIR” Alan Vint Mitch Feldmesser