

## MIDDLEFIELD SELECT BOARD MEETING

Middlefield Town Hall

January 24, 2011

Present: Noreen Suriner (Chair) Mitch Feldmesser Alan Vint

- Meeting began at 6:00p.m.
- Alan recapped Pole issue for Marge Batorski (Town Clerk)
- John Richardson applied for a business license. Select Board approved it. John submitted a check and received his license.
- Phone log was read:
  1. Bob Berry requested an estimate of expenses from recent storm from Skip Savery , in order to complete his application for a grant. Skip will call Bob tomorrow.
  2. Select Board checked out each call on log.
- Jan. 18, 2011 minutes were read. Suzanne will edit minutes and re-submit for signing. Alan made a motion to approve the Jan.18, 2011 minutes with amendments, Mitch seconded the motion. All were in favor. So Ordered.
- Sherry Venditti requested that all paperwork (Attached) to the minutes be scanned onto the Town web site.
- Discussion ensued on Padlocks. Noreen has ordered bar locks and padlocks for town files.
- Warrants were read. Mitch made a motion to approve the warrants for \$7,681. Noreen seconded the motion. All were in favor. So Ordered. Warrants were signed.
- Terry reported on her work week.
  1. Conversation ensued concerning Budget analysis sheet. Noreen requested that Terry re-submit the sheet to contain both the budgeted and actual expenditures.
  2. Terry stated that Schedule A is due March 1, 2011, but she's hoping to complete it in a week.
  3. She has met with the Tax Collector. The Tax Collector couldn't balance for the payroll warrant. Terry stated that she has done her part and that Jane has balanced for November. Noreen will speak to Jane about this problem.
- Noreen has responded to Marry Wheeler's e-mail, which was discussed last week.
- Salvaging at Disposal Area was discussed. Mitch will make a temporary sign stating that no metal salvaging is allowed. Eric Weiss will send copies of No Salvaging Bylaws.
- Select Board authorized Mitch to contact Face book regarding use of "middlefieldma." at a private business site. Discussion to ensue at next meeting.
- Alan spoke to Skip concerning complaint of only one exit at town hall being shoveled out. Skip reported that the highway crew has since cleared 3 entrances. Next year's budget re: snow removal, ensued.
- Alan will call Caprice Shaw to find out status of Old General Store DEP Site.
- Noreen has spoken with an MIAA representative, who reported that crisis counseling is available to town staff. She will invite the Insurance Rep. to come and talk about our insurance policy.
- The Select Board will request that the Planning Board come to a Select Board's meeting for an update. Discussion ensued about appointing a representative to attend PVPC meetings.
- Noreen gave the Select Board GETZ cards, to be used in case of emergency, only; and also gave Ed Vivier information about reverse 911. Ed will look into this and report back.
- Ed Vivier will get a proposal for a fire alarm dispatch system at the senior center, which could be covered by a grant.

- Problems re-occurred with Terry not completing pay roll warrants in time for signing. She didn't get the figures on time from the Payroll Co. She called Jane Thielen to get Jane's figures, and submitted the warrants to the Select Board. Alan will call the Payroll Co. to find out what the problem is. Mitch made a motion to approve the payroll warrant for \$15,413.88. Alan seconded the motion. All were in favor. So Ordered. Warrants were signed.
- Sherry Venditti spoke with the Chesterfield Town Administrator who told her that a grant is available to hire low income people to work for the towns. The Select Board asked her to explore this and report back.
- Mitch made a motion to adjourn the meeting at 9:30 p.m. Alan seconded the motion. All were in favor. So Ordered.

Meeting minutes submitted by Suzanne C. Lemieux

**MIDDLEFIELD SELECT BOARD**

**Noreen Suriner (Chair)**

**Alan Vint**

**Mitch Feldmesser**