

Selectboard Meeting
December 12, 2011

Meeting called to order at 7:00pm by Chair

Present: Noreen Suriner, Chair; Alan Vint, Clerk; Mitch Feldmesser
Duane Pease, Administrative Assistant

First item for discussion was a draft letter prepared by **Mitch** to be sent to the Town's businesses and doing business as (dba) entities. An application for Class II licenses to sell used cars was also discussed and Mitch will work with the Administrative Assistant to bring a final draft to the Board next week as well as a general license application. Board agreed to keep the license fee at \$25 for the coming year.

Susan Baker-Donnelly addressed the Board regarding the Senior Center; a group of the original committee met on 12/7 with Erica Johnson of the Pioneer Valley Planning Commission (PVPC) to review the architect's report on the roof assessment at the Senior Center. Wm Sloan Assoc. did the assessment on the roof and also found the structure to be in generally good shape. While doing the assessment, some minor repairs were also made to a portion of the roof. Erica is preparing the grant application for the roof repairs/replacement and will forward the application to Susan who will then bring it to the Board.

Alan has an update to report on the Harry Pease Road issue but that will be discussed in Executive Session.

Judy Hoag brought some concerns regarding the Building Usage policy to the Board. She was concerned about the charges for the use of the buildings and questioned why there would be charges as the townspeople already pay taxes and should have use of the building. It was explained that the State Ethics board recommended a written policy so there would be a standard for all to follow. The fees are waived for Town Board, Committees, etc and also for Town residents using the building for the good of the Town. She also had concerns about charging a fee for use of the Senior Center as Grant monies may be in jeopardy. The Board had heard this previously from Susan Baker-Donnelly and had requested the written documents that stated that. If these are produced, the Senior Center charges will then be addressed.

Alan said a small fee should be charged when the use of a building is for the benefit of 1 or 2 people or for a profit usage.

Alan reported on the December 9, meeting with **Eric Weiss** (HCOG) regarding the solar installation at the Town Hall. Alan reviewed the contract, Eric will be administering it for the Hampshire Council of Governments and that fee is allowed by and will be paid as part of the grant.

Alan also will be going to Deerfield on the 15th to accept the Green Communities Grant on behalf of the Town.

Noreen heard back from the Inspector General's (IG) office regarding the responses to the complaint that had been filed earlier. The IG wants more clarification on the fuel usage at the Town Garage and the specific usage needs to be addressed.

Warrants were reviewed and before signing the expense warrant **Alan** questioned Noreen on the hotel charges she has requested for her stay during the MMA conference, he felt the charges to a little wasteful. **Noreen** explained this was an important way to make contacts to aid the Town in the future. **Mitch** felt it was hard to quantify and that it was probably a good idea to allow these charges. Noreen motioned to approve her request for the funds to attend the conference, Mitch 2nd. Vote was 2-1, with Alan voting not to approve. Highway expense warrant of \$37,442.13; Payroll warrant of \$9,267.72 and other expense warrant of \$13,680.02 were approved and signed.

The minutes of the 12/5/11 meeting were approved with some changes.

The Administrative Assistant (AA) advised he had contacted Richard Haupt to see if he had any interest in being the Town's building Commissioner and Zoning Enforcement Officer. He is interested and will be meeting with the Board at the next meeting; he is scheduled for 7:00pm.

Diana Schindler (HCOG) has also requested to come before the Board to discuss the ending of HCOG's building inspection program and to bring Charlene Baiardi to meet the Board. Charlene is a Building Commissioner and Zoning Enforcement Officer. They will meet with the Board at 8pm.

Also, the AA will contact WEMCO regarding the pole installation on Chester Road, 3 poles were authorized by the Board and Conservation Commission but 4 were installed. There is also a question of the location of the poles.

A general discussion was held among the Board members regarding getting Town information published in the Country Journal as there is no reporter present at the Selectboard meetings.

Mitch stated the Board needs to address back issues such as appointments that still need to be filled.

Noreen spoke with the Dept of Revenue regarding payment to Jackie Duda, Health Agent. The Finance Committee can set up an account and authorize the transfer of money from the Reserve Fund to pay her. The Board will make that request to the Finance Committee.

A motion to go into **Executive Session** to discuss the Harry Pease Road (HPR) situation and to speak with Skip Savery, Highway Superintendent was made at 8:35pm. The Open

Meeting was not to reconvene. Motion for Executive Session was made by Alan, 2nd by Mitch. Roll call vote was Noreen Suriner, Aye; Alan Vint, Aye; Mitch Feldmesser, Aye.

Motion to discuss Harry Pease Road was made by Alan, 2nd by Mitch. Roll call vote was Noreen, Aye; Alan, Aye; Mitch, Aye.

Motion to discuss Skip Savery's issues was made by Noreen, 2nd by Alan; Roll call vote was Noreen, Aye; Alan, Aye; Mitch, Aye, with hesitation.

The board went into Executive Session at 8:40pm.

Minutes respectively submitted by:

Duane Pease
Administrative Assistant

Minutes approved with/without changes

Noreen Suriner, Chair

Alan Vint, Clerk

Mitch Feldmesser