

Selectboard Meeting  
February 24, 2012

Meeting opened at 3:15pm

Present: Selectboard: Noreen Suriner, Chair; Alan Vint, Clerk; Mitch Feldmesser  
Finance Committee: Joe Kearns, Chair; Gita Jozsef; Judy Hoag;  
Mary Ann Pease, Collector; Jane Theilen, Treasurer  
Duane Pease, Administrative Assistant

Beverly Cooper, Accountant, was not able to attend due to illness.

Meeting was called to address the financial status of the departments for the remaining Fiscal Year and to address the needs for next year.

**Jane** presented the attendees with a list of properties that are in Tax Title and their status. Currently, there has not been much activity as her budget has been expended and she has also used the Tax Title monies from the Collector's budget.

When the property in default is with the Collector, the monies owed are deducted from the available Free Cash, once the Collector places it in Tax Title it transfers to the Treasurer and does not count against available Free Cash.

Jane stated she is working on getting December balances to the accountant; she does not use any of the programs available with the Town's system but uses her own format.

She is also responsible for maintaining the Trust accounts, reviewing bank statements, insurance.

**Alan** questioned her on the Soft-Rite software the Town pays for annually, Jane said she does not have that program but the program she has, she does not understand and uses her own format that she uses in the other towns she works for.

**Mary Ann** stated she uses the program supplied by the State for her tax program.

Alan felt that if the Town is paying for a program, it should be used and if the program does not communicate with each other, it should not be used.

There was a continued general discussion regarding the software programs, benefits, limitations and other uses. Discussion also included the pros and cons of the Town opting for the OBRA coverage vs Social Security. Advantage for the Towns is there is no

contribution on their part for employees earning less than \$5,000 per year. Once the earnings go over \$5,000 the employee is eligible for the County Retirement.

The Board and Finance Committee reviewed the draft warrant for the annual Town Meeting; more information will be needed before any final copy is ready.

Noreen motioned to adjourn, Mitch 2<sup>nd</sup>, vote was 3-0 and meeting adjourned at 5:35pm.

Minutes respectively submitted by:

Duane Pease  
Administrative Assistant

Minutes accepted with/without changes

Noreen Suriner, Chair

Alan Vint, Clerk

Mitch Feldmesser