

## **Town of Middlefield, Select Board Meeting held on March 26, 2012**

The meeting was called to order at 7:00 PM, Noreen and Alan present. Mitch arrived at 7:07 PM.

~ Mail was reviewed

~ Minutes of BOS meeting on March 19, 2012 were reviewed. Alan moved to accept with minor typographical corrections, Mitch seconded. In favor: Alan and Mitch, Abstain: Noreen.

~ Warrants reviewed and approved by all: #12WP19, dated March 19, 2012, \$9532.63 and #12WV31 dated March 26, 2012 \$7178.35

~ The ZBA provided the Select Board with a copy of their updated Special Permit Application form.

~ Noreen moved to accept a donation received from Patricia and William Paschal for the Police Dept. Alan seconded. Voted: All in favor. Noreen will draft notes to the Paschals and Tom Austin.

~ Noreen advised that in order to meet the application deadline, she'd signed and submitted the grant request for MEMA funds to pay for electrical work necessary to connect the generator to the Senior Center.

~ Discussion of the Cartographics contract for GIS mapping services. Alan noted that the Board couldn't sign the agreement as it included the cost of maintenance for the next couple of years and funds haven't been appropriated for that. Steve Harris (Communications Committee) advised that subsequent years were on the proposal to lock in pricing, but the Board has the option to cross them out and only contract for the initial implementation which is covered by the Committee's budget.

~ The Board reviewed a draft letter of response to a complaint filed with the Attorney General's office by Brian Janik. Alan moved to approve and send the letter as written. Noreen seconded. Voted: All in favor. Alan will mail the Board's response letter to the Attorney General and a copy to Mr. Janik.

~ Discussion of voting procedures; when to use secret ballot vs voice vote. Noreen will research.

~ Mitch excused himself from the meeting at 7:35 PM.

~ Open forum.

~ Town Clerk, Marge Batorski, brought it to the Board's attention that the appointment papers for the Animal Inspector were prepared as Mary Cucinello, however, she is now

going by the name Mary Wheeler. Mary will provide Marge with a note to that effect for inclusion when the papers are submitted to the State.

~ 7:40 PM Mitch returned, advised the Board that he had filed a "Disclosure of Appearance of Conflict of Interest" form with the Town Clerk in accordance with MA General Laws.

~ Alan moved to adjourn. Mitch seconded. Voted: All in favor.

~ Meeting adjourned at 7:41 PM

Respectfully submitted, Sherri Venditti.

These minutes approved on: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_