

Selectboard Minutes
August 5, 2013

Meeting opened at 6:30pm

Present: Alan Vint, Chair: Howard Knickerbocker, Clerk
Duane Pease, Administrative Assistant

Selectman Mitch Feldmesser had contacted the Board and advised he may not make the meeting.

Warrants were reviewed and signed; Expenses: \$117,244.99; Payroll: \$6,161.13.

Minutes were reviewed and approved on motion by Howard, 2nd by Alan, vote 2-0.

Mail was reviewed.

Howard spoke on the retention and preservation of documents (See attached). The retention times varies for each department, some have to be kept forever while others need approval from the State before they can be destroyed. Some documents that may be destroyed may have value to the Historical Commission. Howard will come up with a draft proposal and submit it at a later date.

Selectman Mitch Feldmesser arrived at 6:41.

The Middlefield Fair requested permission to use the Town loader at the Fair this weekend. It would only be operated by either Ron or Matt Radwich. Both are Highway Dept. employees. The Board authorized its use.

Cathy Roth presented the Board with a list of potential candidates for the Council on Aging (COA). There was discussion on the funding from the State and increased contribution from the Town for this Fiscal Year. Cathy believed \$750 was allocated for the Outreach Coordinator and \$750 for the Lunch Coordinator. There will be further discussion at a subsequent Board meeting.

Mary Courtney will meet with the Board at the August 19th meeting to go over the Personnel Policy she had worked on while a member of the Board.

Alan motioned to adjourn, Mitch 2nd, vote 3-0 and meeting adjourned at 6:57pm

Minutes respectively submitted by:

Duane Pease
Administrative Assistant

Minutes accepted with/without changes.

Alan Vint, Chair

Howard Knickerbocker, Clerk

Mitch Feldmesser