

SELECTBOARD MINUTES  
JUNE 21, 2017

Meeting opened at 6:00pm

Present: David DiNicola, Chair; Judith Hoag  
Duane Pease, Town Administrator (TA)

Warrants reviewed and signed; Payroll: \$14,174.77; Expenses: \$10,365.36 &  
\$2,233.40

Minutes of June 6<sup>th</sup> approved on motion by Dave, Judy 2<sup>nd</sup>; vote 2-0.  
Minutes of June 12<sup>th</sup> approved on motion by Dave, Judy 2<sup>nd</sup>; vote 2-0.

Mail reviewed, nothing of importance.

Judy advised the safe from the former General Store to be moved from the Fire  
Dept. to the outside storage shed behind the Town Hall for now.,

CodeREd contract for next fiscal Year received; Judy motioned to have Dave sign,  
Dave 2<sup>nd</sup>; vote 2-0 and Dave signed contract. TA will scan and email back.

Porchlight (formerly Lee VNA) contract for next FY signed by Dave after his motion  
and Judy's 2<sup>nd</sup>, vote 2-0 to continue with Porchlight.

Cabot Risk insurance coverage for Police and Fire coverage in amount of \$11,484  
reviewed. Dave motioned to accept, Judy 2<sup>nd</sup>; vote 2-0 and Dave signed coverage  
sheet.

Maureen Sullivan had complaint about Verizon's phone service, she had lost  
service and thinking it was a bad phone bought a new one, this did not correct the  
problem. She also found out that the Sloss's had the same problem. A number of  
years ago, there was also a town-wide problem with phone service. Dave will  
contact Verizon to see if this can be rectified.

Memorandum of Understanding regarding the Community Compact received. This is in regard to the Shared Rural Economic Development Coordinator Services. Coordinator will be paid by the Compact grant.

Phone call received from Eleanor Doyle regarding woodchucks that appear to be on the property of the house next to the General Store. Her family is maintain the late Jack Cobb's house and are worried that the woodchucks may damage the home. They are going to be setting traps.

TA advised Board he had received a request for bills, etc. on the Green Grant, this has required close to 3 hours of research as this was originally handle by Eric Weiss. TA advised he will charge requestor an hourly fee for any requests that take more than a half hour to satisfy in the future.

Update on vacant Assessor's position was discussed next. Dave would like it put on the Special Election (SE) ballot with the open Selectboard seat. Judy said if that were done it would put the SE out another 64 days and if Dave motioned she would not 2<sup>nd</sup>. Judy felt the Town had a qualified candidate in Gita and if she motioned to appoint Gita she knew Dave would not 2<sup>nd</sup>. Dave had spoken with Karen Tonelli, assessor from Peru who was willing to meet with Laura and Tamarin. He had received Karen's name from the DOR. Karen has met with the Assessors and is willing to help until a permanent assessor is chosen. She felt the office was in pretty good shape and the worst case scenario she would be needed for is 30 hours. Her hourly rate would be \$75/hr. There was continued discussion as to where the funding would come from and it was noted it could be paid from the Assessor's Expense Account.

Dave motioned to support the hiring of Karen Tonelli to assist the assessors, July 2<sup>nd</sup>; vote 2-0. Karen will speak with Laura and Marin. Judy said the lack of an experienced assessor could be a big risk to the Town. Sherri Venditti stated there is an experienced, qualified candidate and she could be appointed.

TA advised the bids were opened on June 19<sup>th</sup> at 6:15pm as advertised. One bid was received for propane; that was from the current supplier, George Propane, the quoted price is: \$1.475/gal. One diesel bid received from Mirabito, fluctuating priced at \$1.7805/gal as of 6/16/17 or Firm Bid Price of \$2.0776/gal.

Dave motioned to accept the George bid and the firm Bid Price from Mirabito,  
July 2nd; vote 2-0.

Dave motioned to adjourn; July 2<sup>nd</sup>; vote 2-0 and meeting adjourned at 7:30pm.

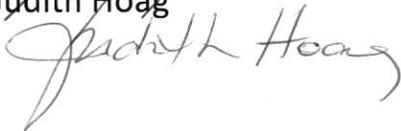
Minutes respectively submitted by:

Duane Pease  
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag

A handwritten signature in cursive script, appearing to read "Judith Hoag", written in black ink.

To the Middlefield Board Of Selectmen,  
In accordance to MGL Chap. 41, Section 11, we, as the remaining members of the  
Middlefield Board of Assessors, give written notice that there is a vacancy on the  
BOA due to the resignation of Anne Marie Visconti.

Laura Lafreniere, Chairman



Tamarin Laurel-Paine



Date 6-16-17