

SELECTBOARD MINUTES  
JULY 5, 2017

Meeting opened at 6:02pm

Present: David DiNicola, Chair; Judith Hoag  
Duane Pease, Town Administrator (TA)

Warrants reviewed and signed; Payroll \$11,199.28; Expenses: \$8,038.77 & \$756.

Minutes of June 21 and June 27 approved on motion by Dave, Judy 2<sup>nd</sup>; vote 2-0.

No mail of importance to review.

Board interviewed Olivia Killella for the advertised positions of Transfer Station attendant and Town Hall/Senior Center custodian. Olivia is a member of the Fire Dept. and has basic life support, is a first responder and knows CPR. Is able to work the described hours at the Transfer Station and could do the cleaning on an as needed basis for both buildings as she is currently working part-time. She was informed of the duties involved at the Transfer Station including safety, attending meetings of the HRMC, collecting fees, maintaining the cleanliness of the area, sorting recyclables, etc. Olivia was told what the custodian job entailed which was basic facility cleaning such as mopping floors, cleaning the bathrooms, etc. the Board thanked her for her interest and advised she would be informed of their decision.

Lois Bell was interviewed next; she had applied for the custodian position. Lois has been doing the cleaning on an interim basis since the previous person had resigned. Lois said she enjoyed doing the cleaning and found that both buildings could be maintained for about 6 hours a week. The winter weather would probably involve a little more time as there would be clean up of the snow and sand brought in by building users. The TA said he was very satisfied with the work she had done to date and had heard nice comments from some of the Town employees regarding her attention to cleaning. The Board thanked Lois for her interest and advised she would be informed of their decision.

Cultural Council appointments were discussed next as there were no appointments made to date. Eleanor Doyle had submitted a list of names to be considered. She had suggested herself, Andrea Tosi, Chris Bresnahan, Judy Artioli and Suzanne Lemieux. On a motion by Judy and Dave 2<sup>nd</sup> all were appointed on a 2-0 vote.

The Hilltown Corroborative and the new Economic Development hire were discussed next. There was some discussion and the Board will meet with the new person at a later date.

Tax Title Attorney, Ron Berenson, sent in a draft of the proposed bid for selling the Benyei property on Ryan Road that the Town foreclosed on for back taxes. The Nature Conservancy has shown an interest in purchasing as they own some adjacent property.

Ron had suggested the Board appoint the TA as the Tax Title custodian for this possible sale. Judy motioned to appoint the TA, Dave 2<sup>nd</sup>; vote 2-0. It was also learned that one of the abutters may also be interested in the property. TA will follow with Berenson regarding wording of bid specs.

Slocum Lot is also owned by the Town and a person has shown interest in purchasing. There was discussion on this property and benefits of Town logging, auctioning off or any other possibilities

Wally Smith asked what happened to Kathy O'Brien (former Transfer Station Attendant and custodian). He was told she had resigned and Judy said she had called Kathy and left messages but had no response from her.

Prior to adjournment, board discussed both applicants that were interviewed tonight. It was agreed to offer the Transfer Station position to Olivia. After brief discussion her hourly rate to start would be \$13/hour with a 90 day probation period. This was on a motion by Dave, Judy 2<sup>nd</sup>; vote 2-0. It was also agreed to offer the position of custodian to Lois at an hourly rate of \$15/hour, this too was motioned by Dave, Judy 2<sup>nd</sup>; vote 2-0. TA will advise both.

Dave motioned to adjourn July 2<sup>nd</sup>; vote 2-0 and meeting adjourned at 7:52pm

Minutes respectively submitted by:

Duane Pease  
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag