

SELECTBOARD MINUTES  
NOVEMBER 20, 2017

Meeting opened at 6:01pm

Present: David DiNicola, Chair; Judy Hoag; Albert Sirard  
Duane Pease, Town Administrator (TA)

Warrants reviewed and signed; Payroll: \$12,348.90; Expenses: \$18,547.51.

Under New Business:

Eleanor Doyle met with the Board regarding the Historical Commission; Howard Knickerbocker and Maryann Walsh had resigned and Howard has offered to do some electronic recording of records. Judy has been contacted John Savery, current member, to get his thoughts on possible new members. Eleanor also stated that Jack Cobb has left some money to the Historical Commission but did not know how much. She also mentioned that Jack's house would be ideal for the museum and could be converted to be ADA compliant with not much trouble and the Town might possibly speak with his heirs to see what the cost of the property may be.

Highway Superintendent, Skip Savery, advised the Board he will be submitting his Chapter 90 paperwork for reimbursement. He has received 4 loads of road salt so far and has not had to use any to date. Olivia is still working at the Transfer Station on Saturdays and Wayne on Sundays. There was discussion regarding the installation of additional lighting so the Transfer Station could operate on the same schedule year round rather than just weekends during the winter months.

Fire Chief, Ron Radwich, told the Board he has received the okay to dispose of the old tanker and trailers, if there is any expense, the Fire Dept. will pay for the hauling. These are excess equipment given to the Town by the State. He still has the compressor, water tank and generator and they are all in use.

Emergency Management Director, Ann Marie Visconti advised the Board there will be a kickoff meeting with MEMA on 12/1/17 in regard to the Mitigation Plan grant. Michelle O'Toole from MEMA will be at the Town Hall and Ann Marie would like at least one Selectboard member to be present. Judy said she would attend. The TA will also attend this meeting. There was discussion regarding the possibility of obtaining generators for the Fire Dept. and Highway Garage.

Minutes were approved on motion by Dave, Judy 2<sup>nd</sup>; vote 3-0.

TA requested the Town Hall be closed on the Friday and Saturday after Thanksgiving, there are no warrants that week. Dave motioned to close, Judy 2<sup>nd</sup>; vote 3-0. TA will advise all employees.

Next item discussed was possible cardboard compactor for the Transfer Station. Al said the purchase price would be approximately \$12,500. There was further discussion and it was said that a compactor could be rented for \$250/month. Kathleen Casey HRMC director will be contacted by TA to attend a Board meeting to discuss further. Currently, the cardboard is not cut up unless it is done by the attendant and many times it is not possible as the attendant is alone and not able to keep up with the cardboard and paper box.

Al went to the School Committee meeting and reported that the 2 principals spoke of the many students that have special needs, about 46% of the students enrolled in the Gateways system. This was attributed to many issues including their home life.

Judy advised the Collaborative is actively pursuing IT support for the member Towns and that Molly Goran of PVPC is seeking a grant for this. There was some discussion about this and the usefulness it would be to the Town.

The Town Center Committee will address the townspeople on 12/4 with their recommendations for the 2 buildings; this will follow the Selectboard Meeting and will be at 7pm. Erica Johnson of PVPC will meet with the Board a 6pm to go over the wishes for the next round of Block Grants. TA will place notice in the Country Journal regarding the Town Center meeting.

Dave said he would like to arrange a meeting of the Tax Collector, Accountant and Treasurer to discuss the Town finances, income, etc. This meeting would take place on a Saturday morning when all are in the Town Hall.

Dave also mentioned he had only received one bid for the repairs to the Transfer Station gate and fencing, it was for \$715, this bid was okayed and the repairs will be made. He also requested a bid to have a slide rail gate installed and that cost was \$4,190, the repairs will be sufficient and should solve the current issue.

Wayne Suriner was hired as the Transfer Station Attendant and his hourly rate was not specified. Judy motioned to pay him \$15/hour, Dave 2<sup>nd</sup>; vote 3-0.

Dave said he reviewed the recommendations; made during the 2004 and 2014 audits and found similar corrections were needed but have not been implemented. This will be discussed during the meeting with the Tax Collector, Accountant and Treasurer.

Judy requested the outside sign be posted with the Town Center Committee meeting as well as the upcoming Middlefield Days, December 2 & 3.

Dave motioned to adjourn July 2<sup>nd</sup>; vote 3-0 and meeting adjourned at 7:53pm.

Minutes respectively submitted by:

Duane Pease  
Town Administrator

Minutes accepted with/without changes by:

David DiNicola, Chair

Judith Hoag

Albert Sirard