

**TOWN OF MIDDLEFIELD  
ZONING BOARD OF APPEALS  
August 31, 2015  
MIDDLEFIELD TOWN HALL  
MINUTES**

**Board Members present:**

Chairman Terry Crean, Bob Costa, Mitch Feldmesser and alternate Jay Swift

Present: Appellant Joseph Dussault

The Chair opened the meeting at 6:07 P.M.

**Minutes:** Minutes were not submitted.

**Elections of Officers:**

**Chairman:** The Chair nominated Mitch Feldmesser as Chairman. Bob Costa seconded the motion. The Chair and Bob voted Aye. Motion passes.

**Secretary/ Clerk:** The Chair made a motion that Bob Costa act as Secretary/ Clerk. Mitch seconded the motion. The Chair and Mitch voted aye. Motion passes.

**Alternate member:** Jay Swift was sworn in as alternate member by the Town Clerk. Judy Hoag will fill in if needed.

**Burke application:** Stephen Burke, Town Hill Rd. applied to the ZBA for a special permit to live in a camper for six months while his house is being built. A public hearing held on 2/05/2015 was continued to a date uncertain. Discussion ensued.

**Cone Road Appeal:** The Preserve filed an Administrative Appeal with the ZBA for Cone Rd. The appeal was date stamped July 29, 2015.

**Skyline Trail Appeal:** Joseph and Sharon Dussault filed an Administrative Appeal for Skyline Trail. The appeal was date stamped July 29, 2015.

**Town Counsel:** Discussion ensued on Town Counsel providing legal service at the Public Hearings. Zoning Code Enforcer Bill Gerard recommended that they do. The Board agreed to consult Town Counsel as need arises.

**Recusal:**

Bob Costa recused himself from the Cone Rd. appeal.

Terry Crean recused himself from the Skyline Trail appeal.

Alternate member Jay Swift will replace both members.

The Chair handed out worksheets regarding Administrative Appeals.

Zoning Code Enforcer Bill Gerard will email his files of case histories to the Board and suggested cite visits.

**Dates were set for Public Hearings:**

Cone Rd. Appeal: Thursday, September 24 at 6:00 P.M.

Stephen Burke Appeal: Friday September 25 at 6:00 P.M.

Skyline Trail Appeal: Friday, September 25 at 6:30 P.M.

**Information:**

Section 8: Administrative Appeals/Section 15: Appeals to Permit Granting Authority; Board of Appeals Hearings and Procedures/Administrative Appeals application

**Adjournment:** The Chair made a motion to adjourn at 7:30 P.M. Bob seconded the motion. Motion passed unanimously.

Respectfully submitted,

Suzanne C. Lemieux  
Recording Secretary

