



## Town of Middlefield Zoning Board of Appeals

### Meeting Minutes March 28, 2017

#### **1.Call to order**

Mary Courtney called to order the meeting of the Zoning Board of Appeals at 6:43 on March 28, 2017 at Middlefield Town Hall.

#### **2.Roll call**

Suzanne Lemieux recorded the following persons present: Mary Courtney, Maureen Sullivan and Denis Basak.

#### **3.Open issues**

- Maureen provided a copy of the variance form. Mary will find out how to upload the form and will scan and email it to the Board.
- The Preserve litigation: One of the Town's attorneys withdrew. Jonathan Silverstein is staying on. The Board reviewed the case; discussed legal procedure and will put together a litigation file to be filed in second draw of the file cabinet.
- Discussions included procedure followed to obtain postage, affordable housing which protects the town from a Chapter 40B development and taking the State Ethics exam.

#### **4.New business**

- Chairmanship discussed. Maureen made a motion that Mary Courtney be the Chair, Denis seconded. Motion passed unanimously.
- Frequency of meetings. Once a month was agreed on.
- Mary filled out the annual report

#### **5.Adjournment**

Mary Courtney adjourned the meeting at 7:30. Denis seconded.

Next meeting: April 18 at 6:00

Information: Variance form application

Respectfully submitted,  
Suzanne C. Lemieux

