



Town of Middlefield
Zoning Board of Appeals

Meeting Minutes
April 18, 2017

1.Call to order

Mary Courtney called to order the meeting of the Zoning Board of Appeals at 6:10 on March 28, 2017 at Middlefield Town Hall. Maureen seconded.

2.Roll call

Suzanne Lemieux recorded the following persons present: Mary Courtney, Maureen Sullivan and Denis Basak.

3.Open issues

- Discussion on Variance and Administrative Appeal applications. Mary will email variance applications to Steve Harris to upload on the web. Maureen will call Judy Hoag to find out about the AA applications.

4.New business

- Clerk position discussed. Mary made a motion to appoint Maureen Sullivan as Clerk for the ZBA. Denis seconded. Motion passed unanimously.
- There was a discussion of business brought before individual members. It's recommended to bring all business to the Board.

5. Old business

- Renewed discussion of frequency of meetings. Next meeting will be June 20th @ 6:00, conditionally. Scheduling can be discussed by email when the time nears.

5.Adjournment

- Mary Courtney adjourned the meeting at 6:36. Maureen seconded.

Respectfully submitted,
Suzanne C. Lemieux