



**Middlefield Town Hall  
Zoning Board of Appeals  
Meeting Minutes  
September 26, 2017**

**1. Call to order**

A motion was made and seconded to call the public hearing to order at 6:00 on September 26, 2017 at the Middlefield Town Hall.

**2. Roll call**

The following members present: Chair Mary Courtney, Maureen Sullivan and Terry Crean.  
The Petitioner Glenn Martin and property owners Stephen Shipp and Debora Schnappauf

- The variance application was received on August 5, 2017. The notices were posted on the town website and published twice in the country journal. Thirteen Abutter's notices were sent and eight cards were returned. The application was forwarded to the Building Inspector, Conservation Commission, Planning Board and Town Counsel. The Building Inspector emailed that he is in support of the application. A site review was done on September 9th by the Board members. After receipt of an email from Town Counsel Jonathan Silverstein, the Chair relayed information pertaining to the procedure of applying for a variance under MA General Law 40A, Section 6.5 of Bylaw 3.2.3. The Board asked for time to review this new information.
- Glenn Martin stated that the only new news was the site review. Glen is willing to work with any changes that the Board requests. After applying for a building permit, the Building Inspector advised him to go to the ZBA because it was already known that this was non-conforming and he was not available to help at this time. A building plan was discussed.
- Terry Crean wanted it on record that the Board agreed to have him meet with the Building Inspect. At the meeting, the Building Inspector was more than positive about this variance application.
- The Petitioner asked if the Board continued the hearing, could he in the meantime, get the stamps, drawings and entire package that he would need for the Building Inspector and have that available to the ZBA, prior to the upcoming meeting for review, Would they then be in a better position?
- It was decided to have the next meeting on October 4<sup>th</sup> for consultation with Town Counsel and discussion. The time has yet to be determined.
- A motion was made and seconded to continue the hearing. Motion passed unanimously. The hearing will be continued to October 10<sup>th</sup> at 6:00.

The regular ZBA meeting opened at 6:59

Present: Board Members Mary Courtney, Terry Crean and Maureen Sullivan. Planning board member Doreen Black

- Discussion of minutes ensued. 2016 minutes can be uploaded up to August 18. August 24 will be resent.
- Discussion of previous meeting occurred. It was agreed to have an appropriate form listing all options.
- A motion was made and seconded to close the meeting at 7:15. Motion passed unanimously.

Information: Variance Application from Hometown Structures, LLC Glenn Martin, Property Owners Debora Schnappauf/ Steve Shipp  
Receipts of Abutters notices

Respectfully submitted,

Suzanne C. Lemieux

