



**Middlefield Town Hall
Zoning Board of Appeals
Meeting Minutes
October 24, 2017**

1. **Call to order:** Meeting was called to order at 6:01 on October 24, 2017
2. **Roll call:** Members present: Chair Terry Crean, Mary Courtney and Maureen Sullivan
Petitioner: Glenn Martin of Hometown Structures and his son
3. **New business**
 - Minutes: Minutes will be printed out and brought in to next meeting.
 - Glenn Martin submitted a partial stamped engineer's survey conducted by Salvini Associates, Land surveying. The survey shows a 34.8ft setback from the north side. The Board was satisfied with the submission.
 - A motion was made and seconded that we have formal deliberation on the Section 6 Finding for 45 River Rd. based on the partial survey provided. The partial survey was appreciated for providing clarification. Maureen made a motion to accept the survey and the Section 6 Finding and would allow the applicant to build their structure as proposed. Motion passed unanimously. Mary will do a written finding that will include the partial stamped engineer plan survey attachment.
 - The Board will review and finalize the finding and give it to the Town Clerk Friday at 6:00.
4. **Next meeting:**
2017-10-27 @ 6:00
5. **Adjournment:**
A motion was made and seconded to adjourn at 6:40. Passed unanimously.

Respectfully submitted,
Suzanne C. Lemieux