



TOWN OF MIDDLEFIELD  
COUNCIL ON AGING  
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November 06, 2019  
Senior Center

Minutes

**Members present:** Chair Judith Hoag, Sharon Barry, Crystal Main, Marilyn Miller and Margaret Pierre. Treasurer Laura Lafreniere. **Director:** Lois Leonardo-Bell. Guests: Dennis Robinson, Patricia Jones, Barbara Miller and Janet Rock.  
**Regrets:** Noreen Suriner

Meeting came to order at 1:00

**Tables and Chairs:** Denny Robinson included a 30x84 table in the plans. The Board was questioning the lack of space that this size table would present. The Board decided to stay with the original order of twelve 24x60 tables. Ten fixed and two foldable with a tabletop color of silicone evolve. Ten chairs with denim fabric, champagne metallic frame and standard black for the arms and twenty without arms were ordered. Total price is \$9,700. A motion was made and seconded to purchase furniture and a dolly for the amount of \$1,000. Motion passed unanimously. Denny will contact us when he gets confirmation of delivery. Puzzle table was measured. 30x48 would be ideal. Judy will bring the diagram to Curt Robie.

**Director:** Lois is currently working on the Formula Grant.

**Minutes:** Motions were made and seconded to accept Sept. 04 & Oct. 02 minutes as written. Motions passed unanimously.

**Equipment:** Shower equipment has been getting dropped off at the senior center in unusable condition. The goal is to make an inventory of current supplies and then make a decision on how to proceed.

**Treasurer update: Donations accounts** totaled \$5,115.00. \$1,345 will be used towards the tables which will leave a balance of \$3,770. The Town Treasurer will be reminded to combine the two donation accounts. **Town Account:** \$1,156.70 has been spent. **State Account:** \$2,547.46 has been spent. Accounts are in reasonably good shape. **Painting:** \$182.84 was given as a deposit for materials.

**Lighting:** The Town has permission from the Green Grant to have the Town Electrician install the LEDs. Duane will be asked if the LEDs are in house.

**Newsletter:** A draft of a Middlefield newsletter submitted by Development Director Jeanne LeClaire is ready to be reviewed by the Board. All comments will be discussed at the next meeting.

**Reimbursement:** The COA voted to spend \$50 on a gift for Susan Baker Donnelly Cathy Roth purchased a \$100 gift and agreed to pay for half of it. Motion was made and seconded to reimburse Cathy \$50 out of the Dump Run fund. Motion passed unanimously.

**Capital Plan:** The Finance Committee is updating the Capital Plan and will speak to the COA.

**Food Pantry:** Discussion on promoting the Food Pantry. A flyer posted at the Town Hall listing open times. Give and Take picture should be put outside as well as open flag.

**Dump Run Café:** Laurie will host the 10<sup>th</sup>, Judy 24<sup>th</sup>, Lois 17<sup>th</sup>, Suz 1<sup>st</sup>, Marge and Pat Dec. 8<sup>th</sup>, Laurie 29<sup>th</sup>.

**Cookie Swap & Veteran's Day:** Judy will check for Cookie Swap time and order a Veteran's Day Cake.

**Adjournment:** Motion made and seconded at 3:40. Motion passed.

**Next meeting:** Dec. 04 at 1:00.

Respectfully submitted,

Suzanne C. Lemieux