



Town of Middlefield Communications Committee

Connecting to Epson EX7235 Projector

Projecting from a laptop

To project via the Epson EX7235 projector in the town hall auditorium from your laptop:

1. Connect to the Public_Library wireless network.
2. Go to: https://epson.com/Support/Projectors/EX-Series/Epson-EX7235-Pro/s/SPT_V11H654020
3. Select your operating system, if necessary, and then click **Utilities** -> **Download** -> **Save File** to download the EasyMP Network Projection Utility.
4. Double-click the file to install it, and then follow the on-screen instructions to install the EasyMP.
5. Use the pole hanging to the right of the enclosure cabinet to pull down the screen.
6. Push the power button on the Epson remote and wait for the projector name to display.
7. Launch the EasyMP Network Projection app.
8. Select the adapter you want to use.
9. Click **Advanced Connection Mode** and then click OK.
10. Click to select the projector.
11. Click **Connect** to project your laptop or PC display on to the screen.
12. To retract the screen when done, pull down and let go as you would with a window shade – it will slowly retract.

Hooking up audio to a laptop

To hook up audio to your laptop:

1. Connect the 3.5mm audio cable from the Audio In outlet to the left of the stage to the audio jack of your laptop.
2. Turn on the power switch to the left of the enclosure cabinet.
3. Turn on the power to the Behringer Europower Mixer.
4. Set the Sescom switch to A (Ext Audio).

5. When done, set the Sescom switch to B (Blu-ray), and then turn off the Mixer and power switch.

Projecting wirelessly from a mobile device

To project photos, docs, or web browsing wirelessly from a mobile device:

1. Connect to the Public_Library wireless network.
2. Install the Epson iProjection app from the AppStore or the Google Play Store.
3. Use the pole hanging to the right of the enclosure cabinet to pull down the screen.
4. Push the power button on the Epson remote and wait for the projector name to display.
5. Point your camera to read the QR code on the projector display.
6. Tap **OK** to register the projector's WiFi profile.
7. Tap **Install** to install the projector's WiFi profile.
8. Tap **Install Now** at the Unsigned Profile notification.
9. Tap **Done** to exit the Profile Installed screen.
10. Tap **OK** to confirm the connection to the projector.
11. Select the web page, document, or photo to project.
12. To retract the screen when done, pull down and let go as you would with a window shade – it will slowly retract.