

# Middlefield Public Library Board of Trustees

## Meeting Minutes Sat., July 16

**In attendance:** Trustees Catya Belfer, Susan Baker Donnelly; Library Director Lois Leonardo Bell; Children's Librarian Chris Bresnahan

- After reviewing information presented by Cat, it was agreed to have our library become part of CWMARS and use their catalog system; Lois will send off the check next week. The cost will be \$585.00 this year, \$185 next. Our present software, Librarysoft, costs \$495.
- We need to put together a Collection Development Policy. It would be good to take a look at other library's policies. Cat and Chris will form a subcommittee to begin to craft this. Chris will try to look at some examples for next Saturday.
- Chris will keep trying to update the Facebook page, or begin a new one if that is not possible. We will link the new website that Cat put together to the Facebook page. Cat will link the new website to the town's library.
- Museum Passes—survey people to find out what museums would be visited. Cat and Chris were both interested in Mass Moca and Berkshire Botanical Garden. Clark Museum pass has expired. Cat will research.
- Lois is going to rearrange the biographies section. She is also beginning a Cozy Mysteries section. We will be moving the kids DVD's to the kids section, and figure out how to expand the seating section.
- Cat has begun to research the old books – many are not worth anything, but some are valuable. We may try selling the books and putting the money in the gift account.
- We have three different accounts for the library. There is a state aid account, a gift account and a town account. There are rules from the state we need to adhere to when spending money, and a formula which helps regulate what amount we request each year from the town.

