

Middlefield Planning Board
March 19, 2013
Meeting Minutes

The meeting came to order at 6:41pm. Members present were Michael Hale, Terry Crean, Alan Vint and Janine Savoy and Maureen Sullivan. Building Commissioner Gerry Garner was present.

Minutes of the March 4th and March 5th meetings were read. A motion to accept the minutes was made and seconded. The minutes were accepted by a vote of 3 yesses and one abstention.

It was reported that the Select Board had signed a letter to the Pioneer Valley Planning Commission accepting a grant from the PVPC to the Planning Board. The grant will allow the Planning Board to work with a planner from the PVPC on developing a Village Center District zone, a project to be undertaken after the completion of the project to update the Table of Uses.

Building Commissioner Gerry Garner made comments on some of the language in the proposed additions to the Definitions pages and provided some suggestions to make the language more concise and/or meaningful. He also made comments on the delineation of levels of intensity of use for home occupations and cottage industries. He gave insight into enforcement of regulations for businesses allowed-by-right, the business owner beginning that process by registering the business with the Town Clerk and Mr. Garner's role in issuing a Certificate of Occupancy for the business and his ability to suspend that Certificate of Occupancy if regulations are not adhered to. Mr. Garner is chiefly concerned with the enforceability of the by-law's language, as he serves as the Zoning Code Enforcement Office for the town. Mr. Garner will send his written suggestions to the board when he has completed his review.

The Board scheduled its next meeting for Wednesday, March 27th. A motion was made and seconded to adjourn the meeting and the board voted unanimously to adjourn.

Respectfully Submitted,

Maureen Sullivan, Secretary