

Middlefield Planning Board
April 23, 2013
Meeting Minutes

The meeting came to order at 6:35pm. Members present for the meeting were Michael Hale, Terry Crean and Maureen Sullivan.

The minutes of the April 9th meeting were read and a motion to accept the minutes as read was made and seconded. All were in favor of accepting the minutes.

Ms. Sullivan read and email from Turley Publications re the submission of a handwritten copy of a notice for the upcoming Public Hearing. The notice included Ms. Savoy's name and the representative from Turley notified the Board that she had removed Ms. Savoy's name from the notice.

Mr. Hale said that he anticipated that Ms. Savoy would be presenting the petitions at the Public Hearing.

Ms. Sullivan stated her concern that the failure to post the Public Hearing notice in a timely fashion would result in a procedural defect. She cited a failure to communicate about whom would do the posting at the previous meeting when the Public Hearing was scheduled.

Mr. Crean expressed his concerns that new Board members receive no training on the procedural rules. Ms. Sullivan suggested that new members could go to the Citizen Planner Training Collaborative training sessions or use their website.

The discussion moved to the Use Table update. Mr. Hale said that he thought the new Use Tables would be defensible. Ms. Sullivan pointed out that the Building Commissioner, Gerry Garner does not concur with that opinion. Mr. Hale reported on his conversation with Mr. Garner in which Mr. Garner said that he would not be able to provide his written comments to the Board until the end of May.

While referring to Form 7, Mr. Hale said that he would post the Hearing after this meeting (4/23/13) and speak the Attorney General's Office regarding the matter.

Mr. Crean suggested that the Board create its own reference notebook on all of the work that the Board has accomplished to date. This could help keep track of bylaw changes that are voted on and when they are approved by the Attorney General's Office. Ms. Sullivan suggested that a Board member go to the Town Clerk and get copies of the documents sent back to the Town on the voted in zoning bylaw warrant articles.

The next meeting was scheduled for May 8th at 6:30. The meeting adjourned at 8:11.

Respectfully Submitted,

Maureen Sullivan, Secretary