

**Town of Middlefield**

**Planning Board**

**August 14, 2018**

**Middlefield Town Hall**

**Minutes**

**Board Members Present:**

Chairperson Doreen Black, Cam McNeill, Dale Hoag, Sherry Holt, Kim Savery

Called to order at 5:37pm

Kim presented drafts: definitions, purpose, requirements, use table, and preamble.

Discussed Sept 6 deadline to make recommendations to the Select Board.

With a few wording changes, we approved drafts on preamble, definitions, use table, purpose, and additional requirements. Kim will make the agreed upon changes and send to the board.

Doreen will send them to town counsel.

Next meeting agenda: final review of draft bylaws, review and approve past meeting minutes

Next meeting will be Aug 20 at 5:30pm

Meeting adjourned at 7:22pm.

Respectfully submitted

Cam McNeill