

Joint Selectboard Meeting with Communications Committee
July 30, 2011

Meeting called to order by chair at **10:00am**

Present: Noreen Suriner, Chair; Alan Vint, Selectman; Mitch Feldmesser, Selectman; Steve Harris, Com/Com; Leanne Every, Com/Com; Duane Pease, Admin. Asst.

Leanne opened with request as to who needs access to the town e-mail account. Went through Town Departments with responses and discussions from all as to will need to be included. Will also have to check with the Historical Society and Cultural Council to see if they will need access to system. Currently there are 8 computers that access the system. Assessors(2), Accountant, Treasurer, Tax Collector, Selectboard (has multiple users including the Town Clerk) and Police Dept(2).

Discussion then centered on installation of a second DSL line that would be dedicated to the Town Dept usage. Currently the DSL is supplied through a wireless connection from the library. If line goes down, there is no access to the library to reset. Second line would give Town more independence and would be more secure as it would not be wireless.

Alan made a motion to authorize the second line; Mitch seconded. Vote 3-0 in favor of second line.

Next discussion was regarding the reorganization of the network wiring. Kurt Zinnak, who is the Gateway School District network administrator, had previously met with the Com/Com and pointed out it would be best to place second DSL in central location. The boiler room would be ideal location especially with the old water tank removed. It would only require a small amount of wall space for location and distribution of the network. The Com/Com is waiting for the proposal from Kurt for the installation of the system and will review when it is received. A proposal from Ryan has already been received. At this time Steve prefers Kurt and Leanne liked Ryan's presentation. An electrician will be needed to run the wires, this would also "clean up" some of the maze of wires that exist now.

Alan felt it would be worth the expense to have this done in conjunction with the second DSL line. Noreen also felt the wiring should be cleaned up.

There was also discussion on moving the Accountant's station to a corner, that will be discussed with the accountant.

Noreen questioned if the DSL work could be done at the same time as the ceiling work or if it was not feasible at this time. There is a possibility of using some of the Green Grant money to install a drop ceiling the Town Hall.

All agreed it was more appropriate to have the "building person", Joe Kearns, get

involved in the ceiling and electrical and any other issues that may come up.

Leanne felt she and Steve would be able to unhook and rehook the computers into a different router. Steve was not comfortable with doing that.

Alan felt both proposals needed to be reviewed carefully and perhaps combine the best of both. Also, Verizon needed to be contacted in regard to the DSL line and to see if additional savings could be found with some type of “packaging” for the Town.

Noreen indicated that one of the unused numbers is being used for the alarm system in the Town Hall.

Network storage will also be needed, the Com/Com favors on-site for backup and storage. Would have extremely large capacity. Mitch questioned the cost of the backup and Noreen wanted to know if the “Cloud” storage would be better. Alan felt they should rely on Steve for his expertise in the computer field.

Steve said the Com/Com will review the proposals and then come back to the Selectboard.

Noreen wanted to know what the Board can do to help.

Mitch said the first step has been taken in approving the second DSL line.

As the joint meeting concluded, Eleanor Doyle came in to obtain an Entertainment license for the Middlefield Fair. The license request was approved 3-0 and the license was issued.

She also requested the Town run the grader over some of the areas and the use of the bucket loader for one of the draws. These were also approved 3-0.

The meeting was adjourned at **11:30**

Respectively submitted,

Duane C. Pease
Administrative Assistant

Noreen Suriner, Selectboard Chair Alan Vint Mitch Feldmesser

Leanne Every, Com/Com Steve Harris, Com/Com

