

SELECTBOARD MINUTES  
DECEMBER 7, 2015

Meeting opened at 6:03pm

Present: Alan Vint, Chair; David DiNicola; Robert Costa  
Duane Pease, Town Administrator (TA)

Warrants reviewed and signed; Payroll: \$8,705.75; Expenses: \$35,320.80

Minutes approved on motion by Alan, Bob 2<sup>nd</sup>; vote 3-0.

Mail reviewed: OBRA review from Town Counsel, MA refers to this as SMART program which is substituted for the Social Security deduction from Town employee's payroll; Town does not contribute to this. Contribution from employees is the same but this can be refunded when employee leaves Town's employment. Funds will be assigned to Nationwide Ins as they do not charge a maintenance fee and interest rate is higher.

TA received request from Animal Control Officer/ Animal Inspector that Town pay ¼ of her monthly phone bill. The listed phone number does go directly to her private cell phone. She is requesting the other 3 towns do the same and Westhampton and Chester have agreed. After brief discussion, Alan motioned to pay Town's share, Bob 2<sup>nd</sup>; vote 3-0.

Judy Hoag, COA Chair, requested Chair sign Ma grant for COA share of State award. Alan signed agreement and Judy will forward to State.

Ann Marie Visconti met with board for possible appointment as Emergency Management Director (EMD). She has a master's degree in nursing and is now Physicians Assistant, She also is on the disaster emergency management team out UMASS Worcester Medical Center. She has already met with many of the members of the Town's first responders. There was continued discussion of what her priorities would be including updating the CodeRED directory and sending mailers to the residents in their tax bills. Alan motioned to appoint her to the EMD position, bob 2<sup>nd</sup>; vote was 3-0.

Highway Superintendent, Skip Savery, advised Board Miller Petroleum will start repairs on underground fuel tank on Wednesday. He has received 43 loads of salt for the winter so far. Skip was questioned on winter hours of 6am-2:30pm; explanation was so the Town can get out and treats roads, if necessary, prior to school bus runs. This had been in place before he started working for the Town. Other Towns in Gateway system do the same. Explanation was accepted.

Final item discussed was the Personnel Policy draft. There was an extensive discussion and it was agreed to further discuss at a future Board meeting. Members will further review prior to meeting.

Alan motioned to adjourn, Dave 2<sup>nd</sup>; vote 3-0 and meeting adjourned at 7:42pm

Minutes respectively submitted by:

Duane Pease  
Town Administrator

Minutes accepted with/without changes by:

Alan Vint, Chair

David DiNicola

Robert Costa