

**TOWN OF MIDDLEFIELD  
ZONING BOARD OF APPEALS  
July 7, 2014  
MIDDLEFIELD TOWN HALL  
MINUTES**

**Board Members Present:** Mitch Feldmesser, Judy Hoag, and alternate Jay Swift  
Meeting was called to order at 6:10 P.M.

**Chair:**

Judy Hoag agreed to be Chair while Terry Crean recuses himself from the meetings that discuss Fay and James Hudson's requests.

**Minutes:**

June 26, 2014 minutes were reviewed; Judy made a motion to approve the minutes as amended. Mitch Feldmesser seconded the motion. All were in favor. 0 opposed.

**Chair update:**

Judy informed the Selectboard that the ZBA Board has requested info concerning Hudson's application and instigating the Review Fee from Town Counsel. The Selectboard supported the ZBAs' actions. Going forward the correct protocol is to contact the Selectboard before any action is taken.

Judy faxed the application and the Boards' questions to Town Counsel.

Jonathan Silverstein responses included that a variance requires a decision within 100 days, and a special permit requires a hearing within 65 days and that \$800 be requested as the Review Fee.

Jonathan revised Judy's draft asking for clarification on what zoning relief the Hudson's are seeking and informing them about the Review Fee Rule. The Board reviewed the revised draft and approved it with amendments.

Judy will give the treasurer the application fee.

The Building Commissioner suggested that the Hudson's are looking for a finding under Section 6, MA General Law.

**Hearing:**

The deadline to contact the Country Journal for publication is on August 4 and August 11, 2014. Discussion on setting a date for the hearing ensued. It was agreed to set a date for the hearing for a Special Permit/ Variance at the next meeting.

The ZBA has adopted the Review Fee Rule on March 20, 2014. This is in effect going forward. A note was taken to attach a copy of this to future correspondence.

Mitch made a motion that Judy proceed to send the revised letter to the Hudsons with a copy of the variance application. Jay seconded the motion. All were in favor. 0 opposed.

**Next meeting:** July 16, 2014 at 6:00 P.M.

**Adjournment:** Jay made a motion to adjourn at 7:30 P.M. Judy seconded the motion. All were in favor. 0 opposed.

Respectfully submitted,

Suzanne C. Lemieux

